**BBA-LLB SYLLABUS**

**Faculty of Law-NSU**

**Year : 2019**

**SEMESTER-I**

**PAPER-I:ENGLISH AND LEGAL LANGUAGE**

**Objective**: The Objective of this course is to develop a student capability to write and speak in English correctly

Unit – I: GrammarandUsage

* 1. Tense andComposition
  2. BasicTransformations i Active/Passive

1. Negatives
2. Questions
   1. Simple, Complex and CompoundSentences
   2. ReportedSpeech
   3. Some Commonerrors

Unit–II:ComprehensionandComposition

1. ReadingComprehension
2. Comprehension of LegalTexts
3. Paragraph and Preciswriting
4. FormalCorrespondence
5. Note Taking
6. Drafting of Reports andProjects
7. Abstracts

Unit–III: LegalLanguage

# Legalmaxims

1. Foreignwords
2. Drafting of mootmemorials

Unit – IV: Essay writing on Topics of Legal Interests in English.

Text Books:

1. Legal Language and Legal Writing – P.K.Mishra
2. English Grammar – Wren andMartin

References:

* 1. Legal Language, Writing and General English – J.S.Singh

**PAPER-II:PRINCIPLES OF MANAGEMENT**

**Objectives:** The course aims at providing fundamental knowledge and exposure to the concepts, theories

and practices in the field of management

**Unit 1**

**Introduction to Management:**

Definition, Nature, Role of Managers, Managerial skills and Levels, Basic Functions of

Management, Management as an Art, Science or Profession

**Unit 2**

**Evolution of Management Theory:**

Scientific Management F.W. Taylor, Henry L Gantt, Frank and Lillian Gilbreth, Theory of

Henry Fayol, Fayol’svs Taylor’s comparison. Behavioural Model of Management

(Hawthorne studies), Modern Theories of Management (Systems Management School,

Situational Approach School)

**Unit 3**

**Planning:**

Definition, Nature, Importance, Types of Planning, Steps in Planning , Planning Premises.

Types of plans; Planning process; Business forecasting; MBO; Concept, types, process and

techniques of decision-making

**Organising:**

Concept, Definition, Formal and Informal Organisation, Organisational Structure (Functional

Organisation, Product/ Market Organisation and Matrix Structure), Span of Management

, Delegation of authority.

**Unit 4**

**Staffing:**

Definition, Factors affecting Staffing—The External and Internal Environment Identification

of Job Requirements, Job Design, Recruitment, Selection (process and limitations of

Selection Process), Nature and importance of Staffing

**Unit 5**

***Motivating and Leading***: Meaning, Nature and Importance of motivation; Types of

motivation; Theories of motivation-Maslow, Herzberg, X, Y and Z; Leadership – meaning

and importance; Traits of a leader; Leadership Styles .

**Unit 6**

***Controlling***: Nature and Scope of control; Types of Control; Control process; Control

techniques – traditional and modern; Effective Control System.

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**Text Books:**

1. Koontz, H. and Weihrich, H, Essentials Of Management (Tata McGraw Hill: New

Delhi)

2. Bose, D. Chandra, Principles of Management and Administration, (Prentice Hall

India: New Delhi)

3. Stoner, Freeman and Gilbert, Management (Prentice Hall of India: New Delhi)

4. Principles and Practices of Management, Haynes, W., New Central Book Agency

**PAPER-III:BUSINESS ECONOMICS**

**Objectives:** The objective of this subject is to give understanding of the basic concepts and issues in

business economics and their application in business decisions.

**Unit 1**

**Nature and scope of Business Economics:**

Meaning and Characteristics, Scope of Micro and Macro Economics Purpose of Managerial

Economics in Business Decision Making

**Unit 2**

**Theory of Consumer Behavior:**

Cardinal Utility Theory (assumptions, law of diminishing marginal utility, law of

equimarginal utility, consumer’s equilibrium, derivation of demand curve), Ordinal Utility

Theory (assumptions, meaning and properties of indifference curve, marginal rate of

substitution, consumer’s equilibrium, income & substitution effects of normal goods under

Hicksian approach), Revealed preference theory

**Unit 3**

**Demand:**

Law of Demand-Demand Curve, Movement vs Shift of the Demand Curve, Determinants of

Demand, Elasticity of Demand (Types-price, income and cross elasticity, Measurement of

elasticity of demand)

**Demand Forecasting:**

Purpose, Techniques (survey method, statistical method-trend fitting, econometric regression

method)

Supply & Law of Supply

**Unit 4**

**Theory of Production:**

Production Function (meaning), Law of Diminishing Returns, Three stages of Production in

Short Run, Producer’s Equilibrium in Long Run, Law of Returns to Scale

**Unit 5**

**Theory of Cost:**

Types, Short Run Cost Curves, Long Run Average Cost Curve, Economies and

Diseconomies of scale

Concept of Revenue: Total, Average and Marginal Revenue

**Unit 6**

**Market Structure:**

Perfect Competition (features of pure and perfect competition, determination of price, short

and long run equilibrium of a firm, shut down point and its significance), Monopoly

(features, causes, short run equilibrium of a firm, concept & conditions of Price

Discrimination, Third degree price discrimination),Monopolistic Competition (features, short

and long run equilibrium of a firm)

**Text Books:**

**1.** Dwivedi, D. N, *Managerial Economics* (Vikas Publishing House: New Delhi)

**2.** Varshney&Maheshwari, *Managerial Economics* (Sultan Chand & Sons: New Delhi)

**3.** Dholakia&Oza, *Microeconomics for Management Students* (Oxford University

Press: New Delhi)

**4.** Managerial Economics-UdiptoRoy(Asian Book: Kolkata

**5.** Samuelson,N., *Economics* (Tata-McGraw Hill: New Delhi

**PAPER-IV: ELEMENTS OFFINANCIAL MANAGEMENT**

**Objectives:** Efficient Management of a business enterprise is closely linked with the efficient

management of its finances. Accordingly, the objective of the course is to acquaint the

students with the overall framework of financial decision- making in a business unit.

**Unit 1**

**Financial Management:** Meaning, Scope, objectives of Financial Management --- Profit

Vs. Wealth Maximization. Financial Management and other Areas of Management ---

Finance Function.

**Sources of Financing:** Classification of Sources of Finance, Security Financing, Loan

Financing, Project Financing.

**Unit 2**

**Concept in Valuation:** Valuation Concepts, Valuation of Securities viz., Debentures,

Preference shares and Equity Shares.

**Unit 3**

**Capital Structure**: Meaning, Capital Structure and Financial Structure, Patterns of Capital

Structure, Optimum Capital Structure, Capital Structure Theories, Factors Determining

Capital Structure, Capital Structure Practices in India.

**Cost of Capital**: Concept, Importance, Classification and Determination of Cost of Capital.

**Leverages:** Concept, Types of leverages and their significance.

**Unit 4**

**Capital Budgeting:** Nature of Investment Decisions, Investment evaluation criteria, Net

Present value, Internal rate of return, Comparison between NPV and IRR.

**Unit 5**

**Working Capital Management:** Concept, Management of Cash, Management of

Inventories, Management of Accounts Receivable and Accounts Payable, over and under

Trading.

**Unit 6**

Inventory Management-Objectives of Inventory management.

**Dividend, Bonus and Rights:** Dividend Policy, Relevance and Irrelevance Concepts of

Dividend, Corporate Dividend Practices in India.

**Text Books: -**

1. Maheshwari S.N., “Financial Management”, Principles and Practice, Sultan Chand & Sons,

9th Edition 2004.

2. Khan M.Y, Jain P.K., “Financial Management”, Tata McGraw Hill, 2001, 3rd Edition.

3. Pandey I. M., “Financial Management”, Vikas Publishing House, Revised Ed., 2003

4. Hampton, Joh. J, Financial Decision Making, Prentice Hall of India, 4th Edition, 1998

**PAPER-V : LEGAL METHODS**

Objective: This paper focuses on orientation of students to legal studies from the point of view of basic concepts of law and legal system.

Unit – I: Meaning and Classification of Laws

* 1. Meaning and definition
  2. Functions of law?
  3. Classification of laws:
     1. Public and Private Law
     2. Substantive and Procedural Law
     3. Municipal and International Law

Unit – II: Sources of Law

1. Custom
2. Precedent
3. Legislation

Unit – III: Basic Concepts of Indian Legal System

1. Common Law
2. Constitution as the Basic Law
3. Rule of Law
4. Separation of Powers
5. Judicial system in India

Unit – IV: Legal Writing and Research

1. Legal materials – Case law
2. Statutes, Reports, Journals, Manuals, Digests etc.
3. Importance of legal research
4. Techniques of Legal Research
5. Legal writings and citations

Text Books:

1. Glanville Williams – Learning the law
2. NomitaAggarwal – Jurisprudence (Legal Theory)
3. B.N.M. Tripathi – An Introduction to Jurisprudence and Legal theory

References:

1. Benjamin N. Cardozo, The Nature of Judicial Process
2. ILI Publication – Indian Legal System
3. ILI Publication in Legal Research and Methodology

Essential Case Law:

1. Raj Kishore Jha v. State of Bihar, AIR 2003 S.C.4664
2. Commissioner of Income Tax, Hyderabad v. PJ. Chemicals, 1994 Suppl. (3) S.C.C.535
3. Air India v. NargeshMirza, AIR 1981 SC1829
4. GeetaHariharan v. Reserve Bank of India, AIR 1999 S.C.1149
5. NeeraMathur v. L.I.C. 1992 (1) S.C.C.286
6. D.K. Basu v. State of W.B., 1997 (1) SCC417
7. Dwrka Prasad Aggarwal v. B.D. Aggarwal, AIR 2003 S.C.2686
8. Commissioner of Wealth Tax, Meerut v. Sharvan Kumar Swarup& Sons, 1994 (6) SCC623
9. Shikhar Chand Falodiav.S.K. Sanganeria, AIR 2004 Gau.19.
10. Grandphone Company v. B.B. Pandey, AIR 1984 S.C.667
11. Peoples Union for Civil Liberties v. Union of India 1997 (1) S.C.C.301
12. Lachman v. NandLal, AIR 1914 Oudh.123
13. R.K. Tangkhul v. R. Simirei, AIR 1961 Manipur1
14. Balusami v. Balkrishna, AIR 1957 Mad. 97
15. Tekaha A.O. v. Sakumeeran A.O. AIR 2004 S.C.3674
16. Superintendent and Remembrancer of Legal Affairs West Bengal v. Corporation of Calcutta AIR 1967 S.C.997
17. Nath Bros. Exim. International Ltd. v. Best Roadways Ltd. 2000 (4) S.C.C.553
18. State of Bihar v. Sonawati AIR 1961 S.C. 221,231
19. SamtaVedike v. State of Kar2003 CR.L. J. 1003 KarH.C.
20. Ram JawayaKapur v. State of Punjab, AIR 1955 S.C. 549,556

**PAPER-VI :SOCIO POLITICAL SYSTEMS IN INDIA**

Objectives: The objective of this course is to develop students understanding about social and political institutions, their functioning, socio-political issues etc. so as to build a context for the study of law.

Unit-I:ConceptofHuman Society

* 1. Concept ofsociety
  2. Important features of human society and its comparison with non- humansociety
  3. Other related concepts- community, association, human groups, status androle
  4. Important social institutions- family, marriage, kinship, religion,education

Unit-II:ImportantFeaturesofIndianSociety

1. Social stratification of Indiansociety
   1. Unity and diversity of Indiansociety
   2. Issues of class andcaste,
   3. Scheduled Castes and Scheduled Tribes in India with special reference to reservation policy
   4. Status of Women inIndia
2. Social problems inIndia
   1. Types of crime and their social aspect; issue of terrorism inIndia
   2. Social context of secularism, fundamentalism andcommunalism
   3. Problems of drug addiction andalcoholism
   4. Issues of inter ethnic and inter casterelations

Unit - III: StateandGovernment

1. Concept of State and itsorgans
   1. Government and its relation withstate
   2. Constitution – features andclassification
   3. Legislature – Concept, types andfunctions
   4. Executive: Concept andfunctions
   5. Judiciary- functions, judicial review and independence ofjudiciary
2. Forms ofGovernment
   1. DemocraticGovernment
   2. Unitary and Federal Form ofGovernment
   3. Unitary form of Government – features, merits anddemerits
   4. Federal form of Government –features, merits anddemerits
3. Parliamentary and Presidential form ofGovernment
   1. Parliamentary form - features, merits anddemerits
   2. Presidential form- features, merits anddemerits
4. Indian PoliticalSystem

Unit-IV

1. InternationalProcesses
   1. Diplomacy
   2. Role of UN in InternationalPeace
2. a. International Organizations in GlobalPolitics

b. NGOs Political as Political Actor

Text Books:

1. Harlambos (1980), M. *Sociology: Themes and Perspectives,* Oxford UniversityPress
2. Bottomore, T. B. ((1971) *Sociology: A Guide to Problems and Literature,* Blackie and Sons India Ltd.
3. Horton. P. B. and C. L. Hunt (1984) *Sociology,* MsCrew - Hill Book Company,Singapore
4. Giddens, A. (1993) *Sociology,* Polity Press,UK.
5. Davis, K. (2000) *Human Society,* SurjeetPublications,India.
6. Eddy Asirvatham& K.K. Misra*Political Theory*; S. Chand & Company Ltd.,Delhi
7. Kapur, A.C.; *Principles of Political Science,* S.Chand& Company Ltd.,Delhi.
8. Baylism John and Smith, Steve; *The Globalization of World Politics*, OxfordUniversity Press

**SEMISTER – II**

**PAPER-I :FUNDAMENTALS OF COMPUTER APPLICATION**

**Objectives:** This paper aims to familiarize the students with computer and it’s applications in the relevant

fields and expose them to other related papers of IT.

**Unit 1**

**Basics of Computer and it’s evolution**

Evolution of computer, Data and Information, Characteristics of computers,

Various fields of application of computers, Various fields of computer (Hardware, Software,

Human ware and Firmware), Advantages and Limitations of computer, Block diagram of

computer, Function of different units of computer, Classification of computers

Types of software (System and Application), Compiler and Interpreter, Generation of

language (Machine Level, Assembly, High Level, 4GL)

**Unit 2**

Input and Output Devices,

**Computer Memory:**

Primary Memory (ROM and it’s type – PROM, EPROM, EEPROM, RAM)

Secondary memory- SASD, DASD Concept, Magnetic Disks – Floppy disks, Hard disks,

Magnetic Tape, Optical disks – CD ROM and it’s type (CD ROM, CD ROM-R, CD ROMEO,

DVD ROM Flash Memory

**Unit 3**

**Operating System Concept:**

Introduction to operating system; Function of OS, Types of operating systems, Booting

Procedure, Start-up sequence, Dos – History, Files and Directories, Internal and External

Commands, Batch Files

**Unit 4**

**Editors and Word Processors** 5

Basic Concepts: MS-Word, Introduction to desktop publishing

**Spreadsheets and Database packages:** Purpose, usage, commands - MS-Excel

Creation of files in MS-Access, MS -PowerPoint

**Unit 5**

**Concept of Data Communication and Networking**:

Networking Concepts, Types of networking (LAN, MAN AND WAN), Communication

Media, Mode of Transmission (Simplex, Half Duplex, Full Duplex), Analog and Digital

Transmission. Synchronous and Asynchronous Transmission, Different Topologies

**Text Books:**

1. Leon and Leon; *Introduction to Information Technology,* Leon Tech World*.*

2. Microsoft Office-2000 Complete- BPB Publication.

3. Sinha, Kr. Pradeep and PreetiSinha; *Foundations of Computing*, BPB

Publication.

1. Jain, V.K.; *Computers and Beginners*

**PAPER-II:HUMAN RESOURCE MANAGEMENT**

**Objectives:**

The objective of the course is to familiarize students with the different aspects of managing

Human Resources in the organization through the phases of acquisition, development and

retention.

**Unit 1**

**Introduction:** Concept, nature, scope, objectives and importance of HRM; Evolution of

HRM; Challenges of HRM; Personnel Management vs HRM, Difference between HRM and

Personnel Management

**Unit 2**

**Acquisition of Human Resources:**

HR Planning: Definition, Objectives, Need, Importance and the Process

Job analysis – job description and job specification; recruitment – sources and process;

selection process – tests and interviews; placement and induction. Job changes – transfers,

promotions/demotions, separations.

**Unit 3**

**Training and Development:** Concept and importance of training; types of training;

methods of training; design of training programme; evaluation of training effectiveness;

executive development – process and techniques; career planning and development.

**Unit 4**

**Compensation and Maintenance:** Compensation: Elements of Compensation, Base

Compensation, factors Affecting Compensation, Fringe Benefits, Time Wage and Piece

Wage Systems

Job evaluation – concept, process and significance; components of employee remuneration –

base and supplementary;

**Unit 5**

Performance and Potential appraisal – concept and objectives; traditional and modern

methods, limitations of performance appraisal methods, 360 degree appraisal technique;

Maintenance: overview of employee welfare, health and safety, social security.

**Unit 6**

**Worker's Participation in Management:** Concept and Evolution

**Trade Unionism (TU):** Meaning, Objectives and Criticism

**Text Books:**

1. Chhabra, T. N; *Human Resource Management*; DhanpatiRai and Co. Pvt. Ltd New

Delhi 2003.

2. Dr. Gupta, C. B.; *Human Resource Management*, Sultan Chand and Sons, New

Delhi, 2003.

3. Rao, V S P,*Human Resource Management,Text and Cases*,Excel Books,2004.

4. Aswathappa, K.; *Human Resource and Personnel Management (Text and Cases*),Tata McGraw Hill Publishing Company, New Delhi, 2003Flippo, Edwin B.,PersonnelManagement,Tata McGraw Hill

**PAPER-III :PRINCIPLES OF MARKETING**

**Objectives:** The objective of this paper is to identify the foundation terms and concepts that are

commonly used in marketing. It also identifies the essential elements for effective marketing

practice. This course will give complete relationship between marketing and other

management functions

**Unit1**

**Introduction to Marketing:** Definition of Market and Marketing, Core Concepts of

Marketing, Marketing and Selling (concepts and differences), Relationship of marketing with

other functional areas of Management

**Unit 2**

**The Marketing Environment:** Elements of Company’s Micro and Macro environment

**Market Segmentation:** Concept, Needs, Variables/Bases for Segmenting Consumer

Market, Attributes of Effective Segmentation, Concept of Target Market, Selection of Target

Market, Marketing Mix

**Unit 3**

**Product Management:** Definition of Product, Classification of Product and Levels of

Product, Concept of Product Line, Product Line Decisions, Product Mix Definition,

Definition of Brand and Brand Equity, Selection of Brand Name,

**Product Lifecycle:** Concept, Stages in PLC. Strategies for Managing Different Stages in the

Lifecycle.

**Unit 4**

**Pricing Decisions:** Concept of Price, Factors Influencing Pricing, Methods of Pricing (Cost

based and Competition oriented ), Price Adaptations

**Unit 5**

**Channel Management:** Concept and Importance of Distribution Channels, Functions of

Marketing Channel, Types of Marketing Intermediaries, Channel Design Decision, Chanel

conflicts

**Introduction To Retail Management**

**Text Books:**

1. Kotler, P. and Armstrong G. *Principles of Marketing* (Pearson Prentice Hall: New Delhi)

2. Ramaswamy, V.S. and Namakumari, S. *Marketing Management* (Macmillan: New Delhi)

3. Saxena, R. *Marketing Management* (Tata McGraw Hill: New Delhi)

4. Stanton, W.J., *Fundamentals of Marketing*

###### PAPER- IV :FINANCIAL ACCOUNTING

**Unit – I:** Financial Accounting – orgin, meaning, objectives, users and limitations of financial accounting, Financial accounting – a science of art. Accounting versus accountancy Branches of accounting. Classification of expenditure – Terms used in financial accounting. Types of accounts.Rules for journalizing. Preparing a journal Accounting equation. Accounting concepts and Conventions.

**Unit – II :**Ledger – Posting from journal to ledger, preparation of two and three columnar cash bool. Petty cash book, Preparation of Subsidiary books – Purchases Book, Purchases returns book, Sales book, Sales returns book, Bills receivable book and Bills payable book: Determining ledger balances and preparation of trial balance.

**Unit – III :**Bank Reconciliation Statement – Causes of difference in bank balance according to pass and cash book – Techniques of preparing a bank reconciliation statement ( including problems on overdraft). Types of accounting of errors. – Accounting entries for rectification of errors – location of errors – Suspense account – effect on profit.

**Unit – IV :**Capital profit vs revenue profit. Capital loss vs revenue loss. Provisions and Reserves.Secret reserves, general reserves and special reserve.Preparation of final accounts, of sole proprietor – Trading account, Profit and loss account and Balance Sheet.

**Unit – V :** Depreciation – definition, causes and need for providing depreciation – depreciable assets – methods of recording depreciation – depreciation methods – straight line method. Reducing balance method, annuity method and depreciation fund method.

**References**

1. P.C. Tulsain, “Financial Accounting”. Pearson Education,2003.
2. S.P.Jain, K.L.Narang, “Advanced Accountancy, Principles of Accounting”, Volume I, Kalyani Publishers, 2007.
3. T.P.Ghosh, “Fundamentals of Accounting” , Sultan Chand &Sons
4. S.N. Maheswari, “ Financial Accounting” , Vikas Publishing Pvt.Ltd.,2005.
5. T.S.Grewal, S.C.Gupta, :Introduction to Accountancy”, Sultan Chand&Co

###### PAPER-V :LAW OF TORTS INCLUDING MOTOR VEHICLE ACCIDENTS AND CONSUMER PROTECTION LAWS

**Unit-I :**

Nature of Law of Torts - Definition of Tort - Elements of Tort - Development of Law of Torts in England and India - Wrongful Act and Legal Damage - *Damnum Sine Injuria*and *Injuria Sine Damno*- Tort distinguishedfrom Crime and Breach of Contract - General Principles of Liability in Torts - Fault - Wrongful intent - Malice - Negligence - Liability without fault - Statutory liability - Parties to proceedings.

###### Unit-II

General Defences to an action in Torts – Vicarious Liability - Liability of the State for Torts – Defense of Sovereign Immunity – Joint Liability – Liability of Joint Toreadors – Rule of Strict Liability (*Ryland’s V Fletcher*) – Rule of Absolute Liability (*MC Mehta vs. Union of India*) – Occupiers liability – Extinction of liability – Waiver and Acquiescence – Release – Accord and Satisfaction - Death.

###### Unit-III

Specific Torts - Torts affecting the person - Assault - Battery - False Imprisonment – Malicious Prosecution - Nervous Shock - Torts affecting Immovable Property - Trespass to land - Nuisance - Public Nuisanceand Private Nuisance - Torts relating to movable property – Liability arising out of accidents (Relevant provisions of the Motor VehiclesAct).

###### Unit-IV

Defamation - Negligence - Torts against Business Relations - Injurious falsehood - Negligent Misstatement - Passing off - Conspiracy - Torts affecting family relations - Remedies - Judicial and Extra-judicial Remedies –Damages – Kinds of Damages – Assessment of Damages – Remoteness of damage - Injunctions - Death in relation to tort - *Action personalismoritur cumpersona.*

###### Unit-V

Consumer Laws: Common Law and the Consumer - Duty to take care and liability for negligence - Product Liability - Consumerism - Consumer Protection Act, 1986

* Salient features of the Act - Definition of Consumer - Rights of Consumers - Defects in goods and deficiency in services – Unfair trade practices**-** Redressal Machinery under the Consumer Protection Act - Liability of the Service Providers, Manufacturers and Traders under the Act –Remedies.

###### Suggested Readings:

1. Winfield &Jolowicz :*Law of Tort*, Sweet and Maxwell,London.
2. Salmond and Heuston :*Law of Torts*, edition, 2nd Indian reprint, Universal Book traders, NewDelhi.
3. RamaswamyIyer: *The Law of Torts*, LexisNexis Butterworths, NewDelhi.
4. PSA Pillai’s: *Law of Tort*, Eastern Book Company,Lucknow.
5. Durga Das Basu: *The Law of Torts*, Prentice Hall of India, NewDelhi.
6. Ratanlal&Dhirajlal: *The Law of Torts*,LexisNexis.
7. R.K.Bangia: *Law of Torts*, Allahabad Law Agency,Allahabad.
8. Vivienne Harpwood: *Law of Torts*, Cavendish Publishing Ltd. London. 9.Hepple& Mathews: *Tort - Cases and Materials*, Butterworth, London.

###### PAPER-VI :HISTORY OF COURTS, LEGISLATURES AND LEGAL PROFESSION IN INDIA

**Unit-I:**

COURTS: Administration of Justice in the Presidency Towns (1600-1773) and the development of courts and judicial institutions under the East India Company. Warren Hastings’ Plan of 1772 and the Adalat System of Courts; Reforms made under the Plan of 1774 and reorganization in 1780. Regulating Act of 1773 — The Supreme Court at Calcutta, its composition, power and functions and failure of the Court -- Act of 1781 - Supreme Court *vis-a-vis*Moffussil Courts. Judicial measures of Cornwallis 1787, 1790, 1793 - Progress of Adalat System under Sir John Shore.

**Unit-II:** Indian High Courts Act, 1861**-** Conflicts arising out of the dual judicial system - Tendency for amalgamation of the two systems of Courts - the Indian High Courts Act, 1911 - the Government of India Act, 1915 - High Courts under the Government of India Act, 1935 - High Courts under the Indian Constitution. Development of Rule of Law, Separation of Powers, Independence of Judiciary -- Judicial Committee of Privy Council as a Court of Appeal to hear appeals from Indian decisions — Abolition of the jurisdiction of thePrivy

Council to hear appeals from Indian decisions.

**Unit-III:** LEGISLATURE: Legislative authority of the East India Company under the Charter of Queen Elizabeth, 1600 -- Changes under the Regulating Act, 1773 -- Act of 1781 -- Act of 1813 -- Act of 1833 — Establishment of Legislature of an all India character in 1834.

**Unit-IV:** The Indian Council Act, 1861 — Central Legislative Council and its composition, powers and functions. Government of India Act of 1900 - Government of India Act of1919— Setting up of bicameral system of legislature at theCentre in place of Imperial Council consisting of one House. The Government of India Act, 1935 -- the Federal Assembly and the Council of States, its composition, powers and functions — Legislative Assemblies in the Province.Law Reform and LawCommission.

**Unit-V:**LEGAL PROFESSION: Legal Profession in Pre-British India — Principles in ancient Indian system. Law practitioners in the Mayor's Courts establishedundertheCharterof1726.OrganisationofLegalProfessionunderthe

Charterof1874. Provision for enrolment of Advocates, Vakils and Attorneys under the Legal Practitioner's Act, 1853.

###### Suggested Readings:

* 1. HerbetCowall: *The History and Constitution of the Courts and Legislature Authorities in India*, 1936.
  2. M.Y. Pylee: *Constitutional History of India, 1600-1950.*
  3. M.P. Jain: *Outlines of Indian LegalHistory*.
  4. A.B. Keith: *A Constitutional History of India, 1600-1935.*

Rama Jois: *Legal and Constitutional History.*

**SEMESTER-III**

**PAPER-I :PRINCIPLES OF ORGANISATIONAL BEHAVIOUR**

Objective The course aims to provide an understanding of basic concepts, theories and techniques in the field of human behaviour at the individual, group and organizational levels in the

changing global scenario.

**Unit 1**

**Introduction**: Concept, Nature and Significance of Organizational behaviour; Contributing

disciplines to the field of O.B.; O.B. Models; Need to understand human behaviour;

Challenges and Opportunities.

**Unit 2**

**Individual & Interpersonal Behaviour**: Biographical Characteristics; Ability; Values;

Attitudes-Formation, Theories, Organisation related attitude, Relationship between attitude

and behavior;

Personality – determinants and traits; Emotions; Motivation and Leadership

Learning- Theories and reinforcement schedules, Perception –Process and errors.

**Unit 3**

**Group Behaviour & Team Development**: Concept of Group and Group Dynamics; Types

of Groups; Formal and Informal Groups; Stages of Group Development, Theories of Group

Formation; Group Norms, Group Cohesiveness; Group Think and Group Shift. Group

Decision Making; Inter Group Behaviour; Concept of Team Vs. Group; Types of teams;

Building and managing effective teams.

**Unit 4**

**Organization Culture and Conflict Management**: Organizational Culture- Concept,

Functions, Socialization; Creating and sustaining culture; Managing Conflict – Sources,

types, process and resolution of conflict; Managing Change; Managing across Cultures;

Empowerment and Participation, Organisational Development

**Text Books:**

1. 1. Prasad, L.M.; *Organizational Behaviour*, Sultan Chand & Sons, 2003.
2. 2. Stephen P., Robbins; *Organizational Behaviour*; “Prentice Hall of India Pvt. Ltd.”, New
3. Delhi, 2003.
4. 3. Luthans, Fred; *Organizational Behaviour*, Tata McGraw Hill, New Delhi, 2003.
5. 4. Chabbra, T.N. & Singh, B.P., *Organization Behavior*, Sultan Chand & Sons.
6. 5. Khanka, S.S.; *Organizational Behaviour*, Sultan Chand and Sons, New Delhi.
7. 6. Joseph, Weiss; *Organization Behaviour and Change*, Vikas Publishing house, 2004.

**PAPER-II :BUSINESS STATISTICS**

**Objectives:** To apply the concepts of Statistics and Mathematics in Business.

**Unit 1**

**Introduction**

Definition of Statistics, Importance and Scope of Statistics, Limitation of Statistics,

Descriptive and Inferential Statistics

**Unit 2**

**Collection, Editing and Presentation of Data**

Statistical data, Primary and Secondary data, Methods of collection of data, **Survey sampling**

population parameters and sample statistics, principles of sampling, sampling methods

(probability sampling methods & non-random sampling methods), concept of sampling

distributions

Presentation of data: textual and tabular presentations; Construction of a table and the

different components of a table. Frequency distribution, Diagrammatic Representation of

frequency distribution, Diagrammatic representation of data: Line diagrams, Bar diagrams,

Pie charts and divided-bar diagrams

**Unit 3**

**Measures of Tendency**

Meaning of central tendency, Common measures of central tendency, Relationship among

A.M, G.M and H.M, Weighted means, Quartiles, Deciles, Percentiles

**Unit 4**

**Measures of Dispersion**

Meaning and objective of dispersion; Characteristics of a good measure of dispersion;

Different measures of dispersion – Range, Quartile deviation, Mean deviation, Mean

Absolute deviation, Standard deviation; Comparison of the different measures of dispersion.

Measures of relative dispersion – Coefficient of Variation. Combined mean and standard

deviation, Graphical measure of dispersion

**Unit 5**

**Correlation and Regression:** Analysis of Bivariate data. Correlation Analysis – Meaning of

correlation; Scatter Diagram; Karl Pearson’s coefficient of linear correlation; Calculation of

the correlation coefficient from grouped data; Properties of the correlation coefficient;

Advantages and limitations of the coefficient of correlation; Idea of rank correlation;

Spearman’s rank correlation coefficient.

Regression Analysis – Two lines of regression; Some important results relating to regression

lines; Correlation Coefficient and the two Regression Coefficients; Coefficient of

determination; Concept of multiple regression.

**Unit 6**

**Index Number**

Meaning of Index Number, Problems in construction of Index Number, Type of Index

Numbers, Different formulae, Cost of living index number, Uses of index numbers

**Text Books:**

1. Gupta, S.P, Gupta, M.P Gupta (Sultan Chand & Sons)

2. Statistics for Management – Richard Levin, David S. Rubin

3. Das, N.G. Statistical Methods(.M. Das & Co.: Kolkata).

4. Hogg, Introduction to Mathematical Statistics (Pearson: New Delhi)

**PAPER-III :MANAGEMENT INFORMATION SYSTEM**

**Objectives**

The objective of the course is to acquaint the students about the concept of information

system in business organizations, and also the management control systems.

**Unit 1**

Definition, Purpose, Objectives and Role of MIS in Business Organization with particular

reference to Management Levels. MIS Growth and Development, Location of MIS in the

Organization – concept and design. Transaction Processing System, Decision Support

System, Executive Information system, Expert System, and the recent developments in the

field of MIS

MIS and Decision Making Concepts.

**Unit 2**

Concept of Information, Classification of Information, Value of Information, MIS and

Information Concepts

**Unit 3**

**System Development**: Concept of System, Types of Systems – Open, Closed, Deterministic,

Probabilistic, etc, System Development Life Cycle

Concept of Systems Analysis and Design (SAD), System development life cycle ,Need for

Systems Analysis- SRS, DFD, DD & Decision tables, the Process of SAD, MIS and System

Analysis, System Design – design methods, detailed system design, design documentation.

System Implementation & testing

**Unit 4**

Planning, Designing, and Implementation of MIS,Concept of Philosophy of DSS Introduction

to Enterprise Management System

**Unit 5**

The Concept of DBMS, Objectives, role, advantages & disadvantages of DBMS, SQL, use of

databases for integration across functional areas. and RDBMS.

**Text Book:**

1. D.P. Goyal : Management Information Systems. MacMillon.

**2.** Davis & Olson: Management Information Systems

3. Murdic, R.G. and Ross J.E., Information System for Modern Management (PHI:New

Delhi)

**PAPER-IV: LAW OF CONTRACT–I**

Objective: The objective of this paper is to make students familiar with various principles of contract formation enunciated in the Indian Contract Act,1872.

Unit–I: Formation of Contract

* 1. Meaning and nature ofcontract
  2. Offer /Proposal
     + Definition
     + Communication
     + Revocation
     + General/ Specificoffer
     + Invitation
  3. Acceptance
     + Definition
     + Communication
     + Revocation
     + Tenders/Auctions

Unit – II: Considerationand Capacity

1. Consideration
   * Definition
   * Essentials
   * Privity ofcontract
2. Capacity to enter into acontract
   * Minor’sposition
   * Nature / effect of minor’sagreements

Unit–III:Validity,DischargeandPerformanceof Contract

1. FreeConsent
2. Coercion, undue influence, Misrepresentation, Fraud,Mistake
3. Unlawful consideration andobject
4. Effect of void, voidable, valid, illegal, unlawful and uncertain agreementscontracts
5. Discharge ofContracts
6. Performance
7. Time and Place ofperformance
8. Impossibility of performance andfrustration
9. Breach – Anticipatory &Present

Unit – IV: Remedies andQuasiContracts

1. Remedies
   1. Damages
   2. Kinds
   3. Remoteness etc. iv Injunction

v Specific performance

viQuantumMerit

1. Quasi Contracts (Sections68-72)

Text Books:

1. Avtar Singh – Law of Contract and SpecificRelief
2. Mulla - Law of Contract and SpecificRelief

References:

1. Anson’s - Law ofContract
2. Bangia - Law of Contract and SpecificRelief
3. Cheshire and Fifoot - Law ofContract

###### PAPER-V: FAMILY LAW–I (Hindu Law)

**Unit-I :**

Sources of Hindu Law – Scope and application of Hindu Law – Schools of Hindu Law - Mitakshara and Dayabhaga Schools – Concept of Joint Family, Coparcenary, Joint Family Property and Coparcenary Property – Institution of Karta- Powers and Functions of Karta - Pious Obligation - Partition – Debts and alienation ofproperty.

###### Unit-II :

Marriage - Definition - Importance of institution of marriage under Hindu Law – Conditions of Hindu Marriage – Ceremonies and Registration – Monogamy – Polygamy-*Recent Trends in the institution of marriage.*

###### Unit-III:

**Matrimonial** Remedies under the Hindu Marriage Act, 1955 - Restitution of Conjugal Rights – Nullity of marriage – Judicial separation – Divorce – Maintenance *pendente lite* – importance of conciliation- *Role of Family Courts in Resolution of matrimonial disputes.*

###### Unit-IV:

Concept of Adoption – *Historical perspectives of adoption in India – In country and inter-country adoptions* - Law of Maintenance - Law of Guardianship – The Hindu Adoption and Maintenance Act, 1956 – The Hindu Minority and Guardianship Act 1956.

###### Unit-V :

Succession – Intestate succession – Succession to the property of Hindu Male and Female; Dwelling House – The Hindu Succession Act, 1956 as amended by the Hindu Succession (Andhra Pradesh Amendment) Act, 1986 & the Hindu Succession (Amendment) Act, 2005 – Notional Partition – Classes of heirs– Enlargement of limited estate of women into their absolute estate – *Daughters right to inherit ancestral property and impact of recent changes inlaw.*

###### Suggested Readings:

1. ParasDiwan :*Modern Hindu Law*, Allahabad Agency,Delhi.
2. ParasDiwan*: Family Law*, Allahabad Agency,Delhi.
3. Mayne: *Hindu Law - Customs and Usages* , Bharat Law House, NewDelhi.
4. Sharaf: *Law of Marriage and Divorce*.
5. G.C.V. SubbaRao, Family Law in India, S. Gogia& Company,Hyderabad.

**PAPER-VI :CONSTITUTIONAL LAW-I**

###### Unit-I:

Constitution-Meaning and Significance - Evolution of Modern Constitutions - Classification of Constitutions- Indian Constitution - Historical Perspectives - Government of India Act, 1919-Government of India Act, 1935-Drafting of Indian Constitution - Role of Drafting Committee of the Constituent Assembly

###### Unit-II:

Nature and Salient Features of Indian Constitution - Preamble to Indian Constitution - Union and its Territories-Citizenship - General Principles relating to Fundamental Rights(Art.13) - Definition of State

###### Unit-III:

Right to Equality(Art.14-18) – Freedoms and Restrictions under Art.19 -Protection against Ex-post facto law - Guarantee against Double Jeopardy - Privilege against Self-incrimination - Right to Life and Personal Liberty - Right to Education – Protection against Arrest and Preventive Detention

###### Unit-IV:

Rights against Exploitation - Right to Freedom of Religion - Cultural and Educational Rights - Right to Constitutional Remedies - Limitations on Fundamental Rights(Art.31-A,B and C)

###### Unit-V:

Directive Principles of State Policy – Significance – Nature – Classification - Application and Judicial Interpretation - Relationship between Fundamental Rights and Directive Principles - Fundamental Duties – Significance - Judicial Interpretation

###### Suggested Readings:

1. M.P.Jain, *Indian Constitutional Law*, Wadhwa& Co,Nagpur
2. V.N.Shukla, *Constitution of India*, Eastern Book Company,Lucknow
3. Granville Austin*, Indian Constitution-Cornerstone of a Nation*, OUP, New Delhi
4. H.M.Seervai, *Constitutional Law of India* (in 3 Volumes), N.M.Tripathi, Bombay
5. G.C.V.SubbaRao*, Indian Constitutional Law*, S.Gogia& Co.,Hyderabad
6. B.ShivaRao: *Framing of India’s Constitution* (in 5 Volumes), Indian Institute of Public Administration, NewDelhi
7. J.N.Pandey, *Constitutional Law of India*, Central Law Agency,Allahabad

**SEMESTER-IV**

**PAPER-I:BUSINESS COMMUNICATION**

**Objectives:** To understand the concept, process and importance of communication and its application in

the business world .To help students develop skills of effective communication - both written

and oral.

**Unit 1:**

**Introduction to Communication**

Meaning and Definition, Process, Functions, Objectives, Importance, Essentials of good

communication

Communication barriers, overcoming communication barriers

**Unit 2:**

**Types of Communication**

Written, Oral, Face-to-Face, Silence - Merits and limitations of each type

**Oral Communication**

Meaning, Nature and scope, Principles of effective oral communication, Techniques of

effective speech, Media of oral communication

The art of listening, Principles of good listening, Listening on the job: Definition, levels and

types of listening, Listening barriers for effective listening

**Unit 3:**

**Business Letters**

Need and functions of business letters, Planning & layout of business letter, Kinds of

business letters, Essentials of effective correspondence

**Drafting of business letters**

Enquiries and replies, Placing and fulfilling orders, Complaints and follow-up

Sales letters, Circular letters, Application for employment and resume

Report writing - Notices, Agenda and Minutes of the Meetings - Memos

**Unit 5:**

**Application of Communication Skills**

Group Decision-Making , Conflict and Negotiations , Presentation and Interviews , Speeches

- Customer Care/Customers Relations ,Public Relations (Concept, Principles, Do’s and

Don’ts etc. to be studied for each type).

**Unit 6:**

**Non-verbal communication**

Definition, Importance, inevitability, Kinetics, Body movements, facial expressions, posture,

Eye Contact, etc

**Communication with outside world**

Letter Writing- Types of letters, Report Writing-Types of Reports, Need for writing effective

reports.

**Text Books:**

**1.** Business Communication - K. K. Sinha - Galgotia Publishing Company, New Delhi.

**2.** Media and Communication Management - C. S. Rayudu - Himalaya Publishing

House,Bombay.

**3.** Essentials of Business Communication - Rajendra Pal and J. S. Korlhalli - Sultan

Chand & Sons, New Delhi.

**4.** Business Communication (Principles, Methods and Techniques) Nirmal Singh - Deep

& Deep Publications Pvt. Ltd., New Delhi.

**5.** Business Communication - Dr. S.V. Kadvekar, Prin. Dr. C. N. Rawal and Prof.

RavindraKothavade - Diamond Publications, Pune.

**6.** Business Correspondence and Report Writing - R. C. Sharma, Krishna Mohan – Tata

McGraw-Hill Publishing Company Limited, New Delhi.

**PAPER-II :ENTREPRENEURSHIP**

**Objectives:** It provides exposure to the students to the entrepreneurial cultural and industrial growth so as

to prepare them to set up and manage their own small units.

**Unit 1**

**Introduction**: The entrepreneur: definition, emergence of entrepreneurial class; Definition

and concept of Entrepreneurship, theories of entrepreneurship; role of social economic

environment; classification, characteristics and importance of entrepreneur; leadership; risk

taking; decision making and business planning.

**Unit 2**

**Promotion of a Venture**: Opportunities analysis; external environmental analysis economic,

social and technological; competitive factors; legal requirements of establishment of a new

unit and rising of funds; Venture capital sources and documentation required.

**Unit 3**

**Entrepreneurial Behaviour**: Innovation and entrepreneur; entrepreneurial behaviour

and psycho-theories, social responsibility.

**Entrepreneurial Development Programmes (EDP)**: EDP, their role, relevance and

achievements; role of government in organizing EDP’s critical evaluation.

**Unit 4**

**Role of entrepreneur**: Role of an entrepreneur in economic growth as an innovator,

generation of employment opportunities.

**Unit 5**

**Enterpreneurship& Innovation**: Overview of Project identification, Search of a business

idea, Identification of Project, Business Opportunities.:

**Text Books:**

1. Vasant, DCSAI; *Entrepreneurship*, Himalaya Publishing House, 2003.

2. Taneja& S.L. Gupta.;*Entrepreneurship Development*, 2003.

3. Pandey, I.M.; *Venture Capital –The Indian Experience*, Prentice Hall of India,2003.

4. TandonB.C,”Environment and Entrepreneur”,ChugPublications,Allahabad.

5.Srivastava S.B.; *A practical guide to industrial entrepreneurs,* Sultan Chand &

Sons, New Delhi.

6. Chandra, Prasana; *Project Preparation, Appraisal, Implementation,* TMH, New

Delhi.

**PAPER-III: ADVERTISING AND SALESMANSHIP**

**Unit 1**

**Introduction :**Definition, Features, Benefits of Advertising, Limitations of advertising;

Advertising Agency; Media; Target of Audience; Global Advertisement, Objective and

definition of target audience.

**Unit 2**

**Advertising Planning :**Product Personality Receptions Objective, Research, Measuring

Awareness Attitude; Brand Usage; Copy Testing.

**Unit 3**

**Creative Strategy :**Types of Strategies; Choice of Appeal; Mode of Message; Theam; Use

of Comparative Messages.

**Unit 4**

**Internet Advertising :**Introduction , Profile of Internet Users; Marketing Communication

and Application of Internet; Traditional and Internet Advertising; Effectiveness and

Similarities of Internet and Other Mass Media Advertising; Pricing Issues.

**Text Books:**

1. Aaker, D.A., Myers, J.G. and Batra, R. Advertising Management.

2. Mohan, M. Advertising Management- Concept and Cases.

3. Kazmi and Batra, Advertising and Sales Promotion.

**PAPER-IV: LAW OF CONTRACT–II**

**Unit-I :** Indemnity and Guarantee - Contract of Indemnity, definition - Rights of Indemnity holder - Liability of the indemnified - Contract of Guarantee - Definition of Guarantee - Essential characteristics of Contract of Guarantee - Distinction between Indemnity and Guarantee - Kinds of Guarantee - Rights and liabilities of Surety - Discharge of surety. Contract of Bailment - Definition of bailment - Essential requisites of bailment - Kinds of bailment - Rights and duties of bailor and bailee - Termination of bailment - Pledge - Definition of pledge - Rights and duties of Pawnor and Pawnee - Pledge bynon-owner.

**Unit-II:** Contract of Agency - Definition of Agent - Creation of Agency - Rights and duties ofAgent - Delegation of authority - Personal liability of agent - Relations of principal and agent with third parties - Termination of Agency.**Unit-III:** Contract of Sale of Goods - Formation of contract - Subject matter of sale - Conditions and Warranties - Express and implied conditions and warranties - Pricing - *Caveat Emptor* – Hire purchaseagreements.

**Unit-IV :** Property - Possession and Rules relating to passing of property - Sale by non-owner - *Nemodat quad non habet*- Delivery of goods - Rights and duties of seller and buyer before and after sale - Rights of unpaid seller - Remedies for breach.

**Unit-V :** Contract of Partnership - Definition and nature of partnership - Formation of partnership- Test of partnership - Partnership and other associations - Registration of firm - Effect of non-registration - Relations of partners - Rights and duties of partners - Property of firm - Relation of partners to third parties - Implied authority of partners - Kinds of partners - Minor as partner - Reconstitution offirm

* Dissolution of firm –LLP.

###### Suggested Readings:

* 1. Anson's *Law ofContract*, Oxford University Press, London.
  2. VenkateshIyyer: *The Law of Contracts and Tenders*, Gogia & Company ,Hyderabad.
  3. Cheshire &Fifoot: *Law of Contract*, Butterworth, London,1976.
  4. Mulla: *The Indian Contract Act*, N.M.Tripathi (P) Ltd. Bombay, 1984.
  5. G.C.V. SubbaRao: *Law of Contracts*, S. Gogia& Co.,Hyderabad
  6. Krishnan Nair: *Law of Contracts*, S. Gogia& Co.Hyderabad
  7. Avtar Singh: *Law of Contracts*, Eastern Book Company,Lucknow
  8. A Ramaiah's*SaleofGoodsAct*, The Law Book Co.,Allahabad.
  9. Benjamin's*SaleofGoods*, Sweet & Maxwell,London.
  10. P.S.Atiyah: *SaleofGoodsAct*, Universal Book Traders, Delhi.
  11. ChalesD.Drale: *Law of Partnership* , Sweet & Maxwell,London.
  12. Bowstead*OnAgency*, Sweet and Maxwell, London.

**PAPER-V : FAMILY LAW-II**

###### (Muslim Law and Other Personal Laws)

**Unit-I :** Origin and development of Muslim Law - Sources of Muslim Law - Schools of Muslim Law - Difference between the Sunni and Shia Schools – Sub- schools of Sunni Law - Operation and application of Muslim Law - Conversion to Islam - Effects of conversion - Law of Marriage, nature of Muslim Marriage - Essential requirements of valid Marriage - Kinds of Marriages - distinction between void, irregular and valid marriage - Dower (Mahr) - Origin, nature and importance of dower, object of dower and classification ofdower.

**Unit-II:** Divorce - Classification of divorce - different modes of Talaq - Legal consequences of divorce - Dissolution of Muslim Marriage Act, 1939 - Maintenance, Principles of maintenance, Persons entitled to maintenance - The Muslim Women (Protection of Rights on Divorce) Act, 1986 - Effect of conversion on maintenance and difference between Shia and Sunni Law.

**Unit-III:** Parentage - Maternity and Paternity - Legitimacy andacknowledgment

- Guardianship - Meaning - Kinds of guardianship - Removal of guardian - Difference between Shia and Sunni Law. Gift - Definition of Gift - Requisites of valid gift - Gift formalities - Revocation of gift - Kinds of gift. Wills - Meaning of Will - Requisites of valid Will - Revocation of Will - Distinction between Will and Gift - Difference between Shia and Sunni Law.

**Unit-IV :** Waqf \_ Definition - Essentials of Waqf - Kinds of Waqf – Creation of Waqf - - Revocation of Waqf - Salient features of the Waqf Act, 1995 – Mutawalli - Who can be Mutawalli - Powers and duties of Mutawalli - Removal of Mutawalli and Management of Waqf property. Succession - Application of the property of a deceased Muslim - Legal position of heirs as representatives - Administration - Waqf Tribunals andJurisdiction.

**Unit-V :** Special Marriage Act, 1954 - Salient features of Indian Divorce Act,1869 - Domicile - Maintenance to dependents/ Spouses - Intestate succession of Christians under the Indian Succession Act,1925.

###### Suggested Readings:

1. TahirMahmood: *The Muslim Law of India*,Law Book Company, Allahabad.
2. Aquil Ahmed: *Text Book of Mohammadan Law,* Central Law Agency, Allahabad.
3. G.C.V. SubbaRao: *Family Law in India*, S.Gogia&Company, Hyderabad.
4. AsafA.A.Fyzee: *Outlines of Mohammadan Law*, Oxford University Press, Delhi.
5. Mulla: *Principles of MohammedanLaw*.
6. Paras Divan: *Family Law (Hindu, Muslim, Christian, Parsi and Others)*, Allahabad Law Agency, Allahabad.
7. M.A. Qureshi: *Text Book on Muslim Law*,Central Law Publications, Allahabad.

8.B.R. Varma, Mohammedan Law, Delhi Law House, New Delhi.

###### PAPER-VI :CONSTITUTIONAL LAW-II

**Unit-I**:

Legislature under Indian Constitution - Union and State Legislatures - Composition, Powers, Functions and Privileges - Anti-Defection Law - Executive under Indian Constitution - President and Union Council ofMinisters

Governor and State Council of Ministers - Powers and position of President and Governor

###### Unit-II:

Judiciary under Constitution - Supreme Court - Appointment of Judges, Powers and Jurisdiction – High Courts - Appointment and Transfer of Judges - Powers and Jurisdiction - Subordinate Judiciary - Independence of judiciary - Judicial Accountability

###### Unit-III:

Centre State Relations - Legislative, Administrative and Financial Relations - Cooperation and Coordination between the Centre and States - Judicial Interpretation of Centre-State Relations - Doctrines evolved by Judiciary

###### Unit-IV:

Liability of State in Torts and Contracts - Freedom of Interstate Trade, Commerce and Inter course - Services under the State - All India Services - Public Service Commissions

###### Unit-V:

Emergency – Need of Emergency Powers - Different kinds of Emergency - National, State and Financial emergency - Impact of Emergency on Federalism and Fundamental Rights - Amendment of Indian Constitution and Basic Structure Theory

###### Suggested Readings:

1. M.P.Jain, *Indian Constitutional Law*, Wadhwa& Co,Nagpur
2. V.N.Shukla, *Constitution of India*, Eastern Book Company,Lucknow
3. Granville Austin, *Indian Constitution-Cornerstone of a Nation*, OUP, New Delhi
4. H.M.Seervai, *Constitutional Law of India* (in 3 Volumes), N.M.Tripati, Bombay
5. G.C.V.SubbaRao, *Indian Constitutional Law*, S.Gogia& Co.,Hyderabad
6. B.ShivaRao, *Framing of India’s Constitution* (in 5 Volumes), Indian Institute of Public Administration, New Delhi
7. J.N.Pandey, *Constitutional Law of India*, Central Law Agency,Allahabad

SEMESTER – V

**PAPER-I :INTERNATIONAL TRADE**

**Objectives:**

The basis objective of this course is to provide understanding to the students with the

global dimensions of management.

**Unit 1**

**Overview:** International Business- Introduction, Concept, Definition, Scope, Trends,

Challenges and opportunities; Nature, Meaning and Importance of International competitive

advantage, Multidimensional view of Competitiveness- Financial

**Perspectives**- International monetary systems and financial markets, IMF, World Bank,

IBRD, IFC, IDA, existing international arrangements; Globalization and foreign investment-

Introduction FDI, national FDI policy framework, FPI, Impact of globalization.

**Unit 2**

**Globalization**- Technology and its impact, Enhancing technological capabilities, Technology

generation, Technology transfer, Diffusion, Dissemination and spill over, Rationale for

globalization, Liberalization and Unification of World economics, International Business

theories.

**Unit 3**

**Strategy making and international business**- Structure of global organizations, Types

of strategies used in strategic planning for achieving global competitive advantage,

Meaning, Concept and scope of distinctive competitive advantage, Financial Integration.

**Unit 4**

**Socio cultural Environment-** Managing Diversity within and across cultures, Country risk

analysis, Macro environmental risk assessment, Need for risk evaluation; Corporate

governance, globalization with social responsibility- Introduction, Social responsibility of

TNC, Recent development in corporate social responsibility and policy implications.

**Global Human Resource Management**- Selection, Development, Performance Appraisal

and compensation, Motivating employees in the global context and managing groups across

cultures, Multicultural management.

**Text Books:**

1. Bhalla, V.K. and S. Shivaramu; *International Business: Environment and Management*,

Anmol Publication Pvt. Ltd., 2003 Seventh Revised Edition.

2. Rao, P. Subba; *International Business*, Himalaya Publishing House, 2002 Second Revised

Edition.

3. Goldsmith, Arthur A; *Business Government Society*, Erwin Book Team.

**PAPER-II:ENVIRONMENTAL STUDIES**

**Objectives:** To gain an understanding of the concepts fundamental to environmental science, the

complexity of ecosystems and possibly how to sustain them. To gain a better understanding

of the relationships between humans and the environment, the major environmental problems

including their causes and consequences.

**Unit 1**

**Ecosystems and how they work:** Structure and function of an ecosystem**,** Types of Eco-

Systems, Producers, Consumers and Decomposers, Food chains, food webs and ecological

pyramids, Energy flow in the ecosystem.

Introduction, Types, Characteristic features, Structure and Function of Forest ecosystem,

Desert ecosystem, Aquatic ecosystems

Lithosphere, Biosphere and Hydrosphere, Major issues of Biodiversity, Biosphere reserves,

National Parks and sanctuaries.

**Unit 2**

**Concept of sustainability and international efforts for environmental protection**:

Concept of Sustainable Development, Emergence of Environmental Issues, International

Agreement on Environmental Management.

**Human Population Growth and its effects on the environment**: Problem of Population

growth, poverty and environment, Population Explosion, Family Welfare Programme

**Unit 3**

**Renewable and non-renewable resources:** Defining resources, classification of resources,

soil and land degradation, economic development and resources use, natural resources

accounting.

Energy needs, renewable and non renewable energy resources, Solar energy and its

availability, wind power and its potential, hydropower as a clean source of energy, coal, oil,

natural gas etc., bio fuel.

**Unit 4**

**Pollution and Public Policy**

**Water Pollution:** Water resources of India, Hydrological Cycle, methods of water

conservation and management, ground and surface water pollution.

Recycling and management of water and wastewater (domestic and industrial). Water borne

diseases and health related issues.

**Air Pollution:** Air pollution and air pollutants, sources of air pollution, its effect on human

health and vegetations. Green house effect, global warming and climate change.

Ambient air quality standards, steps taken by Government to control air pollution.

**Noise pollution** and its impacts on human health.

**Solid Waste**: Municipal Solid Waste Management, segregation, disposal methods,

composting, land fill sites etc. Hazardous waste management, biomedical waste management.

**Unit 5**

**Environmental Impact Assessment (EIA) and Environmental Management System**

**(EMS)**: Introduction to EIA, its impact and case study, environmental information system

(EIS), role of information technology in environment.

**Unit 6**

Indian environmental laws: Legal framework: Constitutional provisions, the Indian penal code, Role of Judiciary in environmental protection, wild life (protection) Act, 1972, water (prevention & control of pollution) Act, 1974,environment protection act, 1986, Air (prevention & control of pollution ) Act, 1981, forest conservation Act.

### TextBooks:

1. GuptaN.C.;*SocialAuditingofEnvironmentalLawinIndia*,editedbook,NewCenturyPublications,Delhi-2003.
2. Divan,ShyamandRosenCeranz;*Armin.EnvironmentalLawandPolicyinIndia,Cases,materialsandstatutes*,secondedition,OxfordUniversityPress,2001.
3. Uberoi,N.K.;*EnvironmentalManagement*,ExcelBooks,NewDelhi,2000.
4. Agarwal,A,Narain;*S.StateofIndia’sEnvironment,*PublishedbyCentreforScienceandEnvironment,NewDelhi,1999.
5. Ambasht,R.S.and P.K.Ambasht;*Environmentand Pollution-AnEcologicalApproach*,thirdedition,CBSPublishers,NewDelhi,1999.

**PAPER-III :CRIMINAL LAW-I**

###### Unit-I

Meaning of Crime - Essential elements of Crime – Crime and Tort - Crime and Breach of Contract – Stages of Crime - Historical Background of Indian Penal Code - Territorial operation of the Code - Punishment of Offences committed beyond India - Extra-territorial operation of theCode.

###### Unit-II

General Explanations – Punishments - General Exceptions - Abetment - Criminal Conspiracy

###### Unit-III

Offences against the State – Offences relating to Army, Navy and Air force - Offences against Public Tranquility- *Increasing tendency of offences under S.153- A and S.153-B*

###### Unit-IV

Offences by or Relating to Public Servants - Offences Relating to Elections - Contempt of the Lawful Authority of Public Servants.

###### Unit-V

False Evidence - Offences against Public Justice - Offences relating to Coin andGovernment Stamps - Offences relating to Weights and Measures - Offences relating to Public Health, Safety, Convenience, decency and Morals - Offences relating to Religion

###### Suggested Readings:

* + - 1. RatanLal and DhirajLal: *Indian Penal Code*, Wadhwa& Co.,2000
      2. AchutanPillai: *Criminal Law*, Butterworth Co.,2000.
      3. Gour K.D.: *Criminal Law - Cases and Materials*, Butterworth Co.,1999.
      4. Kenny's: *Outlines of Criminal Law*, (1998 Edition).
      5. O.P.Srivastava: *General Principles of CriminalLaw.*

**PAPER-IV :LAND LAWS - I**

**Objective:** The object of this paper is to focus on land reforms besides land acquisition procedures enunciated in the Act and the rent laws.

Unit (I)Clarification of Lands- ownership of Land- Absolute and Limited ownership(Tenancy, Lease etc.) – Doctrine of Eminent Domain – Doctrine of Escheat – Doctrine of Bona Vacantia- Maintenance of Land records and issue of Pattas and Title Deeds etc. (Lectures –10)

Unit (II) Land reforms before and after independence – Zamindari settlement- Ryotwari Settlement – Mahalwari system- Intermediaries – Constitutionl Provisions- Abolisition of Zamindari , Jagirs and Inams- Tenancy Laws- Conferment of ownership on Tenants/ ryots. (Lectures –10)

Unit (III) Chotanagpur Tenancy Act, 1908, Chapter – I to VIII.

Text books:

1. Constitution of India – Mr. V.N.Shukla
2. Law of Acquisition of land in India – Mr. P.K.Sarkar
3. Law of Rent Control in India – K.T.S.Tulsi

**PAPER-V :CORPORATE LAW**

###### Unit-I

Corporate Personality - General Principles of Company Law - Nature and Definition of Company - Private Company and Public Company - Characteristics of a Company - Different kinds of Company - Registration & Incorporation of Company - Lifting the Corporate Veil –Company distinguished from Partnership

,HUF and LLP--*Position under the Companies Acts of 1956 and 2013*

###### Unit – II

Promoters - Memorandum of Association - Doctrine of Ultravires - Articles of Association - Doctrine of Indoor Management - Prospectus - Civil and Criminal liability for misstatement in prospectus - Statement in lieu of Prospectus - Pre- incorporation Contracts - Membership in a Company - Borrowing Powers – Debentures & Charges-*Position under the Companies Acts of 1956 and 2013*

###### Unit- III

Shares & Stock - Kinds of shares - Statutory restrictions on allotment of shares - Intermediaries – Call on shares for future of shares- Transfer of shares – Transmission of shares – Reduction on transfer of shares - Rectification of register on transfer - Certification and issue of certificate of transfer of shares - Limitation of time for issue of certificates - Object and effect of share certificate-*Position under the Companies Acts of 1956 and 2013*

###### Unit – IV

Directors – Different kinds of Directors - Appointment, position , qualifications and disqualifications- powers of Directors - Rights and Duties of Directors - Meetings and proceedings - kinds of meetings - Statutory meeting- Statutory report - Annual General Meeting - Extraordinary meeting - Power of the Tribunal to order meeting - class meetings - Requisites for a valid meeting - Chairman for meetings - Duties of Chairman - Proxy - Resolutions – Minutes-Shareholders Activism-*Corporate Social Responsibility*-*Position under the Companies Acts of 1956 and 2013*

###### Unit – V

Accounts and Audit - Inspection and Investigation - Compromises, Reconstruction and Amalgamation - Majority rule and Rights of minority share holders - Prevention of oppression and mismanagement - Revival and rehabilitation of sick industrial companies - Mergers, Amalgamation and Takeover - Dissolution of a company – Winding up of companies-Modes of winding up of companies – consequences of winding up - *The insolvency and Bankruptcy Code, 2016 in relation to winding up of companies –Authorities under the Act-* Department ofCompany Affairs - NCLAT, NCLT, Company Law Board, Regional Directors, ROC, Public Trustee or Advisory Committee & SFIO *-Their powers and functions-* – Jurisdiction of Courts - *The impact of the Companies Act,2013.*

.

###### Suggested Readings:

1. Shah :*Lectures on Company Law*, N.M.Tripati,Bombay.
2. AvtarSingh :*Company Law,* Eastern BookCompany.
3. Charlesworth: *Company Law*, Sweet andMaxwell.
4. Ramaiah: *Company Law*, Wadhwa&Co.
5. Dutta: *Company Law*, Eastern Law House,Calcutta.
6. The Companies Act, 2013.
7. Executive Programme Study Material on Company Law, The Institute of Company Secretaries of India, New Delhi available at[www.icsi.edu.](http://www.icsi.edu/)
8. Gower: *Principles of Modern Company Law*
9. J.M. Thomson: Palmer’s CompanyLaw

###### PAPER-VI :JURISPRUDENCE

**Unit-I:**

Meaning and Definition of Jurisprudence — General and Particular Jurisprudence - Elements of Ancient Indian Jurisprudence — Schools of Jurisprudence —

Analytical, Historical, Philosophical and Sociological Schools

of Jurisprudence. Theories of Law — Meaning and Definition of Law — The Nature and Function of Law — The Purpose of Law — The Classification of Law

* Equity, Law and Justice — Theory ofSovereignty.

###### Unit-II :

Sources of Law — Legal and Historical Sources — Legislation - Definition of legislation – Classification of legislation- Supreme and Subordinate Legislation - Direct and Indirect Legislation - Principles of Statutory Interpretation. Precedent

— Definition of Precedent — Kinds of Precedent — *Stare Decisis*— Original and Declaratory Precedents — Authoritative and Persuasive Precedents. Custom – Definition of Custom – Kinds of Custom – General and Local Custom – Custom and Prescription - Requisites of a valid custom - Relative merits and demerits of Legislation , Precedent and Custom as a source of Law . Codification — Advantages and disadvantages of codification.

###### Unit-III:

Persons — Nature of personality — Legal Status of Lower Animals, Dead Persons and Unborn persons — Legal Persons — Corporations — Purpose of Incorporation

* Nature of Corporate Personality Rights and Duties — Definition of Right — Classification of Rights and Duties — Absolute and Relative Rights and Duties — Rights and Cognate concepts like Liberty, Power, Immunity, Privilegeetc.

###### Unit-IV :

Obligation — Nature of Obligation — Obligation arising out of Contract, Quasi Contract, trust and breach of obligation etc. — Liability — Nature and kinds of liability — Acts — *Men’s Rea* — Intention and Motive — Relevance of Motive —Negligence — Strict Liability — Accident — Vicarious Liability — measure of Civil and Criminal Liability.

###### Unit-V:

Ownership — Definition and kinds of Ownership - Possession — Elements of Possession – Relation between Ownership and Possession — Possessory Remedies — Property — Meaning — Kinds of Property — Modes of Acquisition of Property — Legal Sanctions - Meaning of Sanction — Classification of Sanctions — Civil and Criminal Justice — Concept of Justice — Theories regarding purpose of Criminal Justice — Deterrent, Preventive, Reformative and Retributive theories.

###### Suggested Readings:

1. Salmond: *Jurisprudence*, UniversalPublishers.
2. Paton :*Jurisprudence*
3. Allen :*Law in the Making*, UniversalPublishers.
4. Mahajan V.D.: *Legal Theory and Jurisprudence,* Eastern Book Company, Lucknow,
5. Dias :*Jurisprudence*, AdityaBooks.
6. Rama Jois, *Legal and Constitutional History of India*, Universal Law Publications, Delhi.
7. G.C.V. SubbaRao, Jurisprudence and Legal Theory, Eastern BookCompany.

**SEMESTER-VI**

**PAPER-I: BUSINESS POLICY AND STRATEGY**

**Unit – I : Introduction to Business Policy:** Nature, scope and importance of Business Policy; Evolution of Business Policy – Forecasting, Long- range planning, strategic planning and strategicmanagement.

**Unit – II : Strategic Management Process:** Formulation Phase – vision, mission, environmental scanning, objectives and strategy; implementation phase- Strategic Activities, Evaluation and Control. **Corporate Strategy:** Concepts, Significance & objectives; types of strategies.

**Unit – III : Environmental Analysis:** Need, Characteristics and categorization of environmental factors; approaches to the environmental scanning process – structural analysis of competitive environment; ETOP a diagnosis tool.

**Unit – IV : Analysis of Internal Resources:** Strengths and Weakness; Resource Audit; Strategic Advantage Analysis; Value-Chain Approach to Internal Analysis; Methods of analysis and diagnosing Corporate Capabilities – Functional Area Profile and Resource Deployment Matrix, Strategic Advantage Profile; SWOT analysis.

**Unit – V : Formulation of Strategy:** Approaches to Strategy formation; major strategy options – Stability, Growth and Expansion, Diversification, Retrenchment, mixed Strategy; Choice of Strategy – BCG Model; Stop – Light Strategy Model; Directional Policy Matrix (DPM) Model, Product/ Market Evolution – Matrix and Profit Impact of Market Strategy (PIMS) Model;

**Major Issues involved in the Implementation of strategy:** Organization structure; leadership and resource allocation .

**Suggested Readings:**

* 1. Wheelen, Thomas L. and J. David Hunger; Strategic Management and BusinessPolicy: Emerging.
  2. Ghosh, P.K.; Strategic Planning and Management, Sultan Chand & Sons, New Delhi, 8th ed., 2000.
  3. Kazmi, Azhar; Business Policy, Tata McGraw-Hill, New Delhi,2000.
  4. Thompson, Arthur A. and A. J. Strickland; Strategic Management, McGraw -Hill, New York,1999.
  5. Jauch and Glueck; Business Policy and Strategic Management,McGraw-Hill.
  6. Rao, P. Subba; Business Policy and Strategic Management, Himalaya Publishing House, 1st ed.,1999.
  7. McCarthy, Minichiello& Curran; Business Policy and Strategy: Concepts andReadings, Richard D. Irwin and AITBS, Delhi, 4th ed.,1996.
  8. Ansoff, H. Igor; Corporate Strategy,Penguin,

**PAPER-II :ENVIRONMENTAL LAW**

**Unit-I** The meaning and definition of environment – Ecology - Ecosystems- Biosphere - Biomes - Ozone depletion - Global Warning - Climatic changes - Need for the preservation, conservation and protection of environment - Ancient Indian approach to environment- Environmental degradation and pollution - Kinds, causes and effects of pollution.

**Unit-II** Common Law remedies against pollution - trespass, negligence, and theories of Strict Liability & Absolute Liability - Relevant provisions of I.P.C. and Cr.P.C. and C.P.C., for the abatement of public nuisance in pollution cases- Remedies under Specific Relief Act - Reliefs against smoke and noise - Noise Pollution.

**Unit-III**The law relating to the preservation, conservation and protection of forests, wild life and endangered species, marine life, coastal ecosystems and lakes etc. - Prevention of cruelty towards animals - The law relating to prevention and control of water pollution - Air Pollution - Environment pollution control mechanism - Law relating to environment protection – NationalEnvironmental

Tribunal and National Environmental Appellate Authority- *National Green Tribunal-Their powers and jurisdiction*

**Unit-IV:** Art. 48A and Art. 51A(g) of the Constitution of India - Right to wholesome environment - Right to development - Restriction on freedom of trade, profession, occupation for the protection of environment - Immunity of Environment legislation from judicial scrutiny(Art.31C) - Legislative powers of the Centre and State Government - Writ jurisdiction - Role of Indian Judiciary in the evolution of environmental jurisprudence.

**Unit-V** International Environmental Regime - Transactional Pollution - State Liability - Customary International Law - Liability of Multinational Corporations/Companies - Stockholm Declaration on Human Environment, 1972 - The role of UNEP for the protection of environment - Ramsar Convention 1971 – Bonn Convention (Migratory Birds) 1992 - Nairobi Convention, 1982 (CFCC) - Biodiversity Convention (Earth Summit), 1992 - Kyoto Protocol 1997, Johannesburg Convention 2002.

###### Suggested Readings:

1. Armin Rosencranz and Shyam Divan: *Environmental Law and Policy in India*.
2. Manoj Kumar Sinha (Ed), Environmental Law and Enforcement: The Contemporary Challenges, Indian Law Institute, New Delhi,2016.
3. A.Agarwal (Ed.): *Legal Control of EnvironmentalPollution*
4. Chetan Singh Mehta: *Environmental Protection and Law*
5. V.K. Krishna Iyyer: *Environment Pollution and Law*
6. ParasDiwan : *Environmental Law and Policy inIndia*,1991
7. Dr. N. MaheshwaraSwamy, *Environmental Law*, Asia Law House, Hyderabad.
8. 8. P.Leela Krishnan, Environmental law in India,LexisNexis.

###### PAPER- III: CRIMINAL LAW -II

**Unit-I:** Offences Affecting Human Body - Culpable Homicide - Murder – Death caused by Negligence - Causing of Miscarriage - Injuries to Unborn Children – Hurt - Simple and Grievous Hurt - Wrongful Restraint and Wrongful Confinement

* Criminal Force and Assault – Kidnapping and Abduction - Slavery and Forced Labour - Sexualoffences

**Unit-II:** Offences against Property - Theft - Extortion - Robbery &Dacoity – Criminal Misappropriation of Property - Criminal Breach of Trust - Receiving Stolen Property – Cheating - Fraudulent Deeds and Dispositions of Property - Mischief - Criminal Trespass.

**Unit-III**: Offences relating to Documents and Property Marks - Currency Notes and Bank Notes - Criminal Breach of Contracts ofService.

**Unit-IV:** Offences relating to Marriage - mock marriages, Bigamy, Adultery - Cruelty by husband or relative of husband.

**Unit-V:** Defamation - Criminal Intimidation, Insult and Annoyance - Attempts to commit Offences

###### Suggested Readings:

* 1. RatanLal and DhirajLal: *Indian Penal Code*, Wadhwa& Co.,2000
  2. AchutanPillai: *Criminal Law*, Butterworth Co.,2000.
  3. Gour K.D.: *Criminal Law - Cases and Materials*, Butterworth Co.,1999.
  4. Kenny's: *Outlines of Criminal Law*, (1998 Edition).

**PAPER-IV :LAND LAW-II**

Unit-I

Chotanagpur Tenancy Act, 1908, Chapter – IX Section 51A, 55, 56, 57, 58, 59, 60, 61, 61A, 62, 63. Chapter – X Whole, except Sec. 75 amended uptodate.Chapter – XII Section 83, 84, 91, 92.Chapter – XIV Whole.Chapter – XV Section 127, 134. Chapter – XVI Section 137, 139, 139A, 143, 144, 172, 173, 177, 178, 179, 182, 196, 206, 208, 210, 211, 212, 213, 213A, 215, 217, 218, 224. Chapter – XVIII Whole.Chapter – XIX Section 257, 258.

Unit (II) SanthalPargana Tenancy (Supplementary Provisions) Act 1949.

Unit (III) Acquisition , Rehabilitation & Settlement Act 2013.

Text books:

1. Constitution of India – Mr. V.N.Shukla
2. Law of Acquisition of land in India – Mr. P.K.Sarkar
3. Law of Rent Control in India – K.T.S.Tulsi
4. SanthalPargana Tenancy (Supplementary Provisions) Act 1949.
5. Acquisition , Rehabilitation & Settlement Act 2013.

**PAPER-V :CORPORATE LAW-II**

###### UNIT – I

Securities Contracts (Regulation) Act, 1956 – Definition of Securities Contracts – Meaning and Definition of Stock Exchange – Recognised Stock Exchange – Contracts and Captions in Securities – Listing of Securities – Penalties and Procedure – Securities Appellate Tribunal: Constitution, Powers and Functions -- Appeals against the orders of Securities Appellate Tribunal - Collective Investment Scheme – Title to Dividends.

###### Unit – II

Securities and Exchange Board of India Act, 1992 - Definitions of Board, Collective Investment Scheme, Fund, Regulations & Securities -- Establishment of Securities and Exchange Board of India - Constitution, Powers and Functions of SEBI – Registration of Stock Brokers – Sub-brokers – Share Transfer Agents etc.- Prohibition of Manipulative and Deceptive Devices, Inside Trading and Substantial Acquisition of Securities or Control – Penalties and Adjudication – Appeals to Securities Appellate Tribunal – High Court and Supreme Court – Capital Markets Regulations.

###### Unit – III

Depositories Act, 1996 - Definition of Depository Board and Beneficial Owner – Certificate of Commencement of Business – Rights and Obligations of Depositories, Participants, Issuers and Beneficial Owners – Enquiry and Inspection

– Penalties – appeals.

###### Unit – IV

Competition Act, 2002 - Applicability of the Act – Definitions – Prohibition of certain agreements – Abuse of dominant position and Regulation of combinations

– Competition Commission of India – Establishment – Powers – Functions – Power of Central Government to supersede Commission – Restriction on disclosure of information – Overriding effect of the Act – Penalties – Appeals – Competition Advocacy.

###### Unit – V

Foreign Exchange Management Act, 1999 – Definitions – Regulation and ManagementofForeignExchange–AuthorisedPersonContravention–Penalties

– Adjudication and Appeal – Directorate of Enforcement – Powers – Functions- Non –banking finance Companies – Formation and regulation of NBFC’s Consumer Protection Act, 1986 – Salient Features – Definitions of complainant, Consumer, Manufacturer, Consumer Dispute, Service, Good, Unfair Trade Practices,- Liability of Companies to consumers - Corporate Governance – International dimensions of Company Law- THE INSOLVENCY AND BANKRUPTCY CODE,2016

###### Suggested Readings:

1. Palmer: *CompanyLaw*
2. Ramayya: *Guide to the Companies Act*, (inthreevolumes), Wadhwa and Company,Nagpur.
3. Avtar Singh: *Company Law*, Eastern BookCompany,
4. H.K. Saharay: *Principles and Practice of Company Law in India*, Prentice Hall of IndiaPrivateLimited, NewDelhi.
5. S.M. Shah: *Lectures on Company Law*, N.M. Tripathi Private Ltd,Bombay.
6. Chalesworth& Cain: *CompanyLaw*, Geoffrey Morse, Stevens and Sons, London.
7. L.C.B. Grover: *The Principles of Modern Company Law*, Stevens and Sons, London.
8. Pennigton: *Company Law*, Butterworths,London
9. THE INSOLVENCY AND BANKRUPTCY CODE, 2016

**PAPER-VI : BUSINESS ETHICS**

**Objectives:**

The basic objective of this paper is to make the students realize the importance of values

and ethics in business. This course endeavours to provide a background to ethics as a prelude

to learn the skills of ethical decision-making and, then, to apply those skills to the real and

current challenges of the information professions.

**Unit 1**

**Introduction:**

Ethics in Business – meaning & concept; nature of business ethics, sources of ethics, myths

about ethics, importance of ethics in business, ethical dilemmas, current issues in corporate

ethics

**Principles & Models of Ethical Issues**

Moral standards & ethical decision making; Consequentialist & Non-Consequentialist

Principles; Egoism, Utilitarianism, Right & Justice principles; Trusteeship theory of

Mahatma Gandhi

**Unit 2**

**Value & Ethics**

Ethical & unethical behaviour, benefits of managing ethics in organization, essential features,

types& relevance of values in ethical business; Importance of values in formulation of an

ethical organization.

**Unit 3**

**Code of Ethics**

Meaning and concept; conditions for making codes effective, code of conduct, establishing

priority between norms & beliefs; the ethical responsibilities of senior management.

**Unit 4**

**Corporate Social Responsibility of Business**

Historical background, meaning & concept, why business should assure social responsibility,

changing vies of management’s responsibility, the social responsibility of business involves

ethics; the stakeholder engagement: a key to success.

**Unit 5**

**Corporate Governance**

Meaning & concept, basic ingredients for good Governance, reasons for recent interest in

corporate governance, role of codes (CII, SEBI etc.), promoting value based Governance in

organization.

**Text Books:**

1. Kaur, Tripat; *Values & Ethics in Management*, Galgotia Publishers.

2. Chakraborty, S.K.; *Human values for Managers*

*3.* Chakraborty, S.K.; *Ethics in Management: A Vedantic Perspective*, Oxford University

Press.

4. Business Ethics & Managerial Values – S.K.Bhatia

**SEMESTER - VII**

**PAPER-I : PERSONALITY DEVELOPMENT &COMMUNICATION SKILLS**

**Objectives:**

To develop the project writing and presentation skills of the undergraduate students and to

make the students able to act with confidence, should be clear about their own personality,

character and future goals.

**Course Contents:**

***THEORY CLASSES***

**Unit 1**

Introduction: Meaning and definition of Personality- factors affecting personality

development

**Unit 2**

**Personality Traits**- meaning and definition of Personality traits, developing positive

personality traits

Attitude-Factors determining attitude, benefits of positive attitude and consequences of

negative attitude-steps to build positive attitude

Personality Habits-Meaning and concept of habits, developing effective habits

**Unit 3**

**Pillars of Personality Development**

Introspection; Self assessment; Self-appraisal

Self Development-Meaning and process of self-development, Individual development plan

Self Introduction-Meaning, Tips for effective self-introduction, Highlighting positive and

negative traits and dealing with people with face to face

Self Acceptance- Awareness, self-knowledge, Belief and confidence, Criticism and self

examination

**Unit 4**

Project and report writing, and proposals – how to write an effective report, basics of project

writing, paragraph writing, paper reading and voice modulation, basics of project

presentation.

How to make a presentation, the various presentation tools, along with guidelines of effective

presentation, boredom factors in presentation and how to overcome them, interactive

presentation& presentation as part of a job interview, art of effective listening.

**Unit 5**

Resume writing skills, guidelines for a good resume, how to face an interview board, proper

body posture, importance of gestures and steps to succeed in interviews. Practice mock

interview in classrooms with presentations on self.

**Unit 6**

Leadership – quality of a leader, leadership quiz with case study, knowing your skills and

abilities. Introduction to group discussion techniques with debate and extempore, increase

your professionalism.

Audio Video recording and dialogue sessions on current topics, economy, education system,

environment, politics.

***PRACTICAL CLASSES***

Projects and presentations add to the knowledge of the students. A topic shall be given

to each student in the beginning of the semester in various areas of management. The

Presentation Project comprises of either of the following:

Project Presentation

OR

\*Case Study Presentation

**Suggested Topics for minor projects**

**1.** Goals of an organization.

**2.** Work Values

**3.** Character Ethics

**4.** Working Conditions

**5.** Decision making Strategies

**6.** Goal Setting

**7.** Customer Satisfaction

***\* Case study can be chosen by the students in their respective areas of interest.***

**Text Books:**

**7.** Business Communication - K. K. Sinha - Galgotia Publishing Company, New Delhi.

**8.** Essentials of Business Communication - Rajendra Pal and J. S. Korlhalli - Sultan

Chand & Sons, New Delhi.

**9.** Business Correspondence and Report Writing - R. C. Sharma, Krishna Mohan – Tata

McGraw-Hill Publishing Company Limited, New Delhi.

**10.** You can Win-Shiv Khera

**11.** Personality Development and career Management- R.M Onkar- Sultan Chand & Sons,

New Delhi.

**12.** Business Communication (Principles, Methods and Techniques) Nirmal Singh - Deep

& Deep Publications Pvt. Ltd., New Delhi.

**13.** Seven Habits of highly effective people-Stephen Covey

**PAPER-II :LABOUR LAW**

###### Unit-I:

*Concept of Labour through the ages* - Trade Unions**:** History of Trade Union Movement - The Trade Union Act 1926 – Definitions – Registration – Rights and Liabilities of Registered Trade Unions – Immunities – Amalgamation and dissolution of Unions – Reorganization of Trade Unions.

###### Unit-II:

Prevention and Settlement of Industrial Disputes in India - The role of State in Industrial Relations – The Industrial Disputes Act 1947 - Definition of industry - Industrial Dispute – Individual Dispute - workman- Lay off –Retrenchment - Closure -Award - Strike**–** Lockout

###### Unit-III:

Authorities under the ID Act – Works committee – Conciliation - Court of inquiry

* Labour Courts- Tribunal – Powers and functions of authorities - Voluntary Arbitration - Provisions under Chapter V-A & V- B of the Act- Alteration of conditions of service – Management rights of action during pendency of proceedings – Recovery of money due from employer – Unfair labour practices - miscellaneous provisions of the Act

###### Unit-IV:

Standing Orders - Concept and Nature of Standing Orders – scope and coverage- Certification process – its operation and binding effect – Modification and Temporary application of Model Standing Orders – Interpretation and enforcement of Standing Orders and provisions contained in the Industrial Employment (Standing Orders) Act 1946.

###### Unit-V:

Disciplinary Proceedings in Industries - Charge sheet – Explanation – Domestic enquiry - Enquiry officer – Enquiry report – Punishment – Principles of Natural Justice.

The Remunerative Aspects – Wages – Concepts of wages - Minimum, Fair, Living Wages - Wage and Industrial Policies - Whitley Commission Recommendations -

Provisions of Payment of Wages Act 1936 - Timely

payment of wages - Authorized deductions – Claims - Minimum Wages Act 1948 - Definitions - Types of wages - Minimum rates of wages - Procedure for fixing and revising Minimum Wages – Claims -Remedy.Unit-II:

Bonus – concept - Right to claim Bonus – Full Bench formula - Bonus Commission - Payment of Bonus Act 1965 - Application – Computation of gross profit, available, allocable surplus - Eligibility of Bonus-

Disqualification of Bonus - set on – set off of allocable surplus- Minimum and Maximum Bonus-Recovery of Bonus.

###### Unit-VI:

Employees Security and Welfare aspect - Social Security - Concept and meaning - Social Insurance - Social Assistance Schemes. Social Security Legislations - Law relating to workmen’s compensation – The Employee’s Compensation Act 1923 – Definitions -Employer’s liability for compensation - Nexus between injury and employment - payment of compensation - penalty for default - Employees State Insurance Act 1948 –Application - Benefits under the Act - Adjudication of disputes and claims – ESI Corporation.

###### Unit-VII:

Employees Provident Fund and Miscellaneous Provisions Act 1952 – Contributions-SchemesundertheAct-Benefits.TheMaternityBenefitAct1961

* Definitions-Application - Benefits. The Payment of GratuityAct

1972 – Definitions – application - Payment of gratuity - eligibility – forfeiture – Nomination – Controlling authorities.

###### Unit-VIII:

The Factories Act 1948 - Chapters dealing with Health, Safety and Welfare of Labour. Child Labour - Rights of child and the Indian Constitution - Salient features of the Child Labour (Prohibition and Regulation) Act 1986 – The Equal Remuneration Act, 1976.

###### Suggested Readings

1. S.N.Misra, *Labour and Industrial Laws*, Central lawpublication
2. V.G. Goswami, *Labour and Industrial Laws*, Central LawAgency.
3. Khan &Kahan, *Labour Law*-Asia Law house,Hyderabad
4. K.D. Srivastava, *Payment of Bonus Act,* Eastern BookCompany
5. K.D. Srivastava, *Payment of WagesAct*
6. K.D. Srivastava, *Industrial Employment (Standing Orders) Act1947*
7. S.C.Srivastava, *Treatise on SocialSecurity.*
8. Sukumar Singh, *Labour Economics*, Deep& Deep, NewDelhi
9. V.J.Rao, *FactoriesLaw*
10. rivastava: *Law of Trade Unions* , Eastern Book Company,Lucknow
11. Goswami :*Labour and Industrial Law*, Central LawAgency.
12. R.F. Rustomji*: Law of Industrial Disputes* : Asia Publishing House,Mumbai
13. S.N. Misra :*Labour and Industrial Law, Central Law Agency,Allahabad.*
14. J.N. Malik : *Trade UnionLaw*
15. Khan & Khan *: Labour Law* , Asia Law House,Hyderabad
16. S.C. Srivastava :*Industrial Relations and Labour Law*, Vikas PublishingHouse.
17. Nick Humphreys, Trade Union Law and Collective EmploymentRights

**PAPER-III :PUBLIC INTERNATIONAL LAW**

###### Unit-I:

Definition, Nature, Scope and Importance of International Law — Relation of International Law to Municipal Law — Sources of International Law — Codification.

###### Unit-II:

**State** Recognition — State Succession — Responsibility of States for International delinquencies — State Territory — Modes of acquiring State Territory

###### Unit-III:

Position of Individual in International Law — Nationality — Extradition — Asylum —Privileges and ImmunitiesofDiplomaticEnvoys—Treaties–

Formation of Treaties - Modes of Consent, Reservation and termination.

###### Unit-IV:

The Legal Regime of the Seas – Evolution of the Law of the Sea – Freedoms of the High Seas – Common Heritage of Mankind – United Nations Convention on the Law of the Seas – Legal Regime of Airspace – Important

Conventions relating to Airspace – Paris, Havana, Warsaw and Chicago Conventions – Five Freedoms of Air – Legal Regime of Outer space – Important Conventions such as Outer space Treaty, Agreement on Rescue and

Return of Astronauts, Liability Convention, and Agreement on Registration of Space objects, Moon Treaty - Uni space.

###### Unit-V:

International Organizations — League of Nations and United Nations — International Court of Justice —International Criminal Court - Specialized agencies of the UN — WHO, UNESCO, ILO, IMF andWTO.

###### Suggested Readings:

1. J.G. Starke: *Introduction to International Law*, Aditya Books, 10th Edition, 1989.
2. J.I. Brierly*: The Law of Nations*, Oxford Publishers,London.
3. Ian Brownlie: *Principles of Public International Law*, Oxford Publishers, London.
4. S.K. Kapoor, *Public International Law*, Central Law Agencies,Allahabad.
5. H.O. Agarwal, *International Law and Human Rights*, Central Law Publications, Allahabad.

6 S.K. Verma, *An Introduction to Public International Law*, Prentice Hall of India.

###### PAPER-IV :ADMINISTRATIVE LAW

**Unit-I:**

Nature and scope of Administrative Law — Meaning, Definition and Evolution of Administrative Law— Reasons for the growth of Administrative Law — Relationship between Administrative Law and Constitutional Law.

###### Unit-II:

Basic concepts of Administrative Law — Rule of Law — **Interpretation** of Dicey's Principle of Rule of Law — Modern trends - Theory of Separation of Powers — Position in India, UK andUSA

###### Unit-III:

Classification of Administrative functions — Legislative, Quasi-judicial, Administrative and Ministerial functions — Delegated Legislation — Meaning, Reasons for the growth and Classification of delegated legislation— Judicial and Legislative Control of Delegated litigation.

###### Unit-IV:

Judicial Control of Administrative Action - Grounds of Judicial Control — Principles of Natural Justice — Administrative discretion and its control - *WednesburyPrinciple(Doctrine of Proportionality) – Doctrine of legitimate expectation .*

###### Unit-V:

Remedies available against the State — Writs — Lokpal and Lokayukta — Liability of the State in Torts and Contracts — Rule of Promissory Estoppels — Administrative Tribunals - Commissions of Inquiry — Public Corporations.

###### Suggested Readings:

1. Griffith and Street: *Principles of AdministrativeLaw*.
2. H.W.R.Wade: *Administrative Law*, Oxford Publications,London.
3. De Smith: *Judicial Review of Administrative Action*, Sweet andMaxwell.
4. S.P. Sathe: *Administrative Law*,Butterworths.
5. I.P.Massey: *Administrative Law*, Eastern BookCompany.

###### PAPER-V: LAW OF PROPERTY

**Unit-I:**

**Meaning** and concept of property — Kinds of property — Transfer of property — Transferable and non-transferable property — Who can transfer — Operation of transfer — Mode of transfer — Conditional transfer —Void and unlawful conditions — Condition precedent and condition subsequent — Vested and contingent interest — Transfer to unborn persons

###### Unit-II:

Doctrine of Election — Covenants — Transfer by ostensible owner — Doctrine of Feeding the Grant by Estoppels — Doctrine of Lis Pen dens — Fraudulent Transfer — Doctrine ofPart-performance.

###### Unit-III:

Sale- Essential features — Mode of Sale — Rights and liabilities of parties. Mortgage - Kinds of Mortgages - Rights and liabilities of mortgagor andmortgagee — Marshalling and Contribution —Charges

###### Unit-IV:

Lease — Essential features — Kinds of leases — Rights and liabilities of lesser and lessee — Termination of lease — forfeiture — Exchange — Gifts — Different types of gifts — Registration of Gifts — Transfer of ActionableClaims.

###### Unit-V:

Easements — Definition of easement — Distinction between Lease and License — Dominant and Servant Tenements. Acquisition of property through testamentary succession — Will — Codicil — Capacity to execute Will — Nature of bequests

* Executors of Will — Rights and Obligations ofLegatees.

###### Suggested Readings:

1. Mulla :*Transfer of Property*, Butterworth’sPublications.
2. SubbaRao GCV: *Commentaries on the Transfer of PropertyAct*.
3. Krishna Menon: *Law ofProperty.*
4. Upadhyaya's*Common Matrix of Transfer of Property.*
5. Avatar Singh, Textbook on The Transfer of Property Act, Universal Law Publishing Company.

**SEMESTER-VIII**

**PAPER-I : RESEARCH METHODOLOGY**

**Objectives:**

To equip the students with the basic understanding of the research methodology and to

provide an insight into the application of modern analytical tools and techniques for the

purpose of business decision‐making.

**Unit 1**

**Research – An Introductory Approach:** Meaning, Characteristics and Importance

**Types of Research:** Fundamental and Applied Research

**The Basic Research Process:** An Overview and Steps

**Unit 2**

**Research Problems:** Meaning, Components and Steps to be Followed While Formulating a

Research Problem/ Criteria of a Good Research Problem

**Unit 3**

**Research Design: Meaning,** Characteristics of good research design; Components of a

Research design, Different Research Designs; Measurement in Research; Data types; Sources

of Error.

**Unit 4**

**Methods of Data Collection**

Various sources of market Information: Methods of collecting Market information, Primary

Data, Secondary data, Collection of Data through Random Sampling, Questionnaire &

Interview Schedule, Difference between questionnaire & interview schedule, Case Study

Method

**Unit 5**

Sampling Design- Census & Sample Surveys; Steps in

Sampling Design; Types of Sample designs-(simple random, stratified random, systematic

and cluster samplings, Probability & Non Probability sampling.

**Tabulation:** Meaning and Rules for Tabulation and Parts of a Table

**Unit 6**

**Data analysis – Quantitative Analysis**

Frequency Distributions: Cross tabulation, Graphing: Stem and Leaf Plot and Box-andwhiskers-

Plot, Indices: Ratios, rates, percentages and Proportions, Measures of Central

Tendency and Variability, Measures of Relation: Correlation and Regression, Probability and

Probability Distributions, Tests of Hypothesis: Z-Test, F-Test, t-Test and Chi-square Test.

**Data Analysis – Qualitative research**

Focus groups, Interviews, Ethnography, Grounded Theory, Participant observation and

Content Analysis- Brief overview

**Unit 7**

Presentation- Diagrams; graphs; chars. Report writing;

Layout of Research report; Types of Reports; Mechanism

of writing a Research report; Precaution for writing report

**Report Writing:** Characteristics and Types and formats of Report

**Text Books:**

1. Ghosh, B.N. *Scientific Method and Social Research* (Sterling: New Delhi)

2. Kothari, C.R. *Research Methodology – Methods and Techniques* (New Age: New Delhi)

3. Krishnaswami,O.R. *Methodology of Research in Social Science* (Himalaya

Publishing House: Mumbai.)

4.Gupta, Santosh *Research Methodology and Statistical Techniques* (Deep and DeepPublications :New Delhi)

###### PAPER-II :INTELLECTUAL PROPERTY LAW

###### Unit-I:

**Intellectual Property-**Meaning, Nature and Classification –Significance and need of protection of Intellectual Property — Main forms of Intellectual Property : Patents,Trademarks,Industrialdesigns,Geographical Indications of Goods,Copyright and Neighbouring Rights-New forms of Intellectual Property: Plant Varieties Protection and Biotechnology, GRTK, Layout Designs, Computer Programmes

###### Unit-II:

Evolution of International Protection of IPRs-Introduction to the leading International instruments concerning Intellectual Property Rights –General PrinciplesofProtection-TheParisConvention,1883-TheBerneConvention,1886

–The Madrid Agreement,1891-The Patent Co-operation Treaty,1970 – The World Intellectual Property Organization (WIPO) Conventions - TRIPSAgreement,1994

###### Unit-III :

Copyright: Meaning, Nature, historical evolution and significance- The Copyright Act, 1957 – Salient Features-Idea-Expression Dichotomy-Subjectmatter of Copyright Protection- Neighboring rights - Ownership of Copyright –Rights of Authors and owners -Assignment of copyright –Colective management of copyright- infringement of copyright and Criteria –Exceptions to i9nfringement-

Authorities under the Act — Remedies for infringement of copyright.

###### Unit-IV:

Intellectual Property in Trademarks and the rationale of their protection - The Trade Marks Act, 1999 — Definition of Trademarks — Distinction between Trademark and Property Mark - Registration — Passing off — Infringement of Trademark — Criteria of Infringement — Remedies-Concept of Industrial designs- The Designs Act, 2000 — Definition and characteristics of Design — Law inIndia

* Protectionandrightsofdesignholders—Copyrightindesign—Registration
* Remedies for infringement.

###### Unit-V:

Patents — Concept of Patent — Historical overview of the Patent Law in India - The Patents Act, 1970 and its salient features — — Patentable Inventions — Kinds ofPatents—ProcedureforobtainingpatentinIndiaandinothercountries—Rights and obligations of a patentee —Limitations on patent rights: compulsory licensing, acquisition by government and secrecy directions- Infringement of patent rights and remedies available.

###### Suggested Readings:

1. P. Narayanan: *Intellectual Patent Rights*, Eastern Law House ,1995.
2. Roy Chowdhary, *Law of Trademark, Copyrights, Patents and Designs,*Kamal LawHouse
3. G.B. Reddy, *Intellectual Property Rights and theLaw* Gogia LawAgency.
4. John Holyoak and Paul Torremans: *Intellectual PropertyLaw*.
5. B.L. Wadhera: *Intellectual Property Law*, Universal Publishers.
6. W.R. Cornish: *Intellectual Property Law*, Universal Publishers . 7.V.K.Ahuja, Law Relating to Intellectual Property Rights ,LexisNexis

8. Elizabeth Verkey, Intellectual Property Rights, Eastern Book Company 9.Elizabeth Verkey,Law of Patents ,Eastern Book Company

###### PAPER-III :ALTERNATE DISPUTE RESOLUTION

The written examination of this paper will be for 50 marks and the remaining 50 marks for record and *viva voce*. There shall be classroom instruction on the following topics:

**Unit-I:** Alternate Dispute Resolution — Characteristics — Advantages and Disadvantages——Unilateral — Bilateral — Triadic (Third Party) Intervention — Techniques and processes -- Negotiation — Conciliation

—Arbitration — Distinction between Arbitration, Conciliation and Negotiation.

**Unit-II:** The Arbitration and Conciliation Act, 1996 — Historical Background and Objectives of the Act — Definitions of Arbitration, Arbitrator, Arbitration Agreement -- Appointment of Arbitrator — Termination of Arbitrator -- Proceedings in Arbitral Tribunal -- Termination of Proceedings — Arbitral Award -- Setting aside of Arbitral Award — Finality and Enforcement of Award — Appeals – Enforcement of Foreign Awards. Conciliation – Appointment of Conciliators – Powers and Functions of Conciliator -- Procedure – Settlement of disputes through conciliation.

**Unit-III:** Other Alternative Dispute Resolution Systems —Tribunals -- Lokpal and Lokayukta — LokAdalats — Family Courts**.** Section 89 and Order X, Rules 1A, 1B and 1C of Civil Procedure Code.

###### Practical Exercises (30 marks)

* 1. The students are required to participate in 5 (five) simulation proceedings relating to Arbitration, Conciliation, Mediation and Negotiation. Participation in each such simulation proceeding shall be evaluated for a maximum of 4 (four) marks (Total5x4=20marks).
  2. Students are required to attend and observe the proceedings of LokAdalats, Family Courts, Tribunals and other ADR Systems.Each

student shall record the above observations in the diary which will be assessed. Record submitted by the student shall be evaluated for 10 marks by the teacher concerned. The Records of the students duly certified by the University Representative appointed by the Controller of Examinations in consultation with the Chairman, BOS in Law shall be submitted to the University before the commencement of the theory examinations

**Viva- voce (20marks):** There shall be viva-voce examination on the above components**.** The Viva-voce Board consisting of (i) Principal of the

College/the teacher concerned (ii) University Representative appointed by the Controller of Examinations in consultation with the Chairman, BOS in Law, and

(iii) an advocate with 10 years experience at the Bar shall evaluate the student in the Viva. The proceedings of the viva-voce shall be recorded.

###### Note: Attendance of the students in all the four components of the paper (written examination, participation in simulation proceedings, submission of record and attendance in viva) shall be compulsory.

**Suggested Readings:**

1. O.P. Tiwari :*The Arbitration and Conciliation Act* ,Allahabad LawAgency.
2. Johar's :*Commentary on Arbitration and Conciliation Act, 1996*, Kamal Law House.
3. Tripathi S.C.: *Arbitration, Conciliation and ADR*, Central Law Agency, Allahabad.
4. Avatar Singh: *Arbitration and Conciliation*, Eastern Law Book House, Lucknow.
5. P.C. Rao :*Alternate Dispute Resolution* , 2001 Edition, Universal Book Traders, NewDelhi.

**PAPER-IV : INTERPRETATION OF STATUTES**

**Unit-I**

Meaning and Definition of Statutes — Classification of Statues — Meaning and Definition

of Interpretation — General Principles of Interpretation — Rules of Construction under the

General Clauses Act, 1897.

###### Unit-II:

Grammatical Rule of Interpretation — Golden Rule of Interpretation – Rule of Interpretation to avoid mischief.

###### Unit-III:

Interpretation of Penal Statutes and Statutes of Taxation — Beneficial Construction — Construction to avoid conflict with other provisions — Doctrine of Harmonious Construction.

###### Unit-IV:

External Aids to Interpretation — Statement of objects of legislation, Legislative debates, identification of purpose sought to be achieved through legislation — Internal Aids to Interpretation — Preamble, title, interpretation clause, marginal notes, explanations etc. — Presumptions.

###### Unit-V:

Effect of Repeal — Effect of amendments to statutes — Conflict between parent legislation and subordinate legislation — Methods of interpreting substantive andprocedural laws.

###### Suggested Readings:

1. Vepa P. Sarathi: *Interpretation of Statutes*, Eastern BookCo,
2. Maxwell: *Interpretation of Statutes*, ButterworthsPublications
3. Crawford: *Interpretation of Statutes*, Universal Publishers. 4 Chatterjee: *Interpretation ofStatutes*.
4. G.P. Singh: *Principles of Statutory Interpretation*, Wadhwa andCompany,
5. Cross, *StatutoryInterpretation,LexisNexis*

###### PAPER-V: LAW OF EVIDENCE

**Unit-I:**

The Indian Evidence Act, 1872 — Salient features of the Act – Meaning and kinds of Evidence – *the impact of the Information Technology Act, 2000 on the Indian Evidence Act* - Interpretation clause — May Presume, Shall presume and Conclusive proof - Fact, Fact in issue and Relevant facts —Distinction between Relevancy and Admissibility - Doctrine of *Res gestae*— Motive, preparation and conduct — Conspiracy —When Facts not otherwise relevant become relevant — Right and custom — Facts showing the state of mind etc.

###### Unit-II :

Admissions & Confessions: General Principles concerning Admissions — Differences between "Admission" and "Confession" — Confessions obtained by inducement , threat or promise – Confessions made to police officer - Statement made in the custody of a police officer leading to the discovery of incriminating material — Admissibility of Confessions made by one accused person against co- accused. Dying Declarations and their evidentiary value — Other Statements bypersons who cannot be called as Witnesses —Admissibility of evidence of witnesses in previous judicial proceedings in subsequent judicial proceedings.

###### Unit-III :

Relevancy of Judgments — Opinion of witnesses — Expert's opinion — Opinion on Relationship especially proof of marriage — Facts which need not be proved — Oral and Documentary Evidence – General Principles concerning oral evidence and documentary evidence — Primary and Secondary evidence — Modes of proof of execution of documents — Presumptions as to documents — General Principles regarding Exclusion of Oral by Documentary Evidence – Relevance of social media in the law of evidence

###### Unit-IV:

**R**ules relating to Burden of Proof - Presumption as to Dowry Death — Estoppels

* Kinds of estoppels — Res Judicata, Waiver andPresumption.

###### Unit-V :

Competency to testify — Privileged communications - Testimony of Accomplice

* Examination in Chief, Cross examination and Re-examination — Leading questions — Lawful questions in cross examination —Compulsion to answer questions put to witness — Hostile witness — Impeaching the credit of witness — Refreshing memory — Questions of corroboration — Improper admission and rejection of evidence.

###### Suggested Readings:

1. BatukLal: *The Law of Evidence*, Central Law Agency,Allahabad.
2. M. Monir: *Principles and Digest of the Law of Evidence*, Universal Book Agency,Allahabad.
3. Vepa P. Saradhi: *Law of Evidence* Eastern Book Co.,Lucknow.
4. Avatar Singh: *Principles of the Law of Evidence*, Central Law Publications.

###### SEMESTER-IX

###### PAPER-I: CIVIL PROCEDURE CODE AND LAW OF LIMITATION-I

**Unit-I :**

Codification of Civil Procedure and Introduction to CPC — Principal features of the Civil Procedure Code — Suits — Parties to Suit — Framing of Suit — Institution of Suits — Bars of Suit - Doctrines of *Sub Judice*and *Res Judicata* — Place of Suing — Transfer of suits — Territorial Jurisdiction — ‘Cause of Action’ and Jurisdictional Bars — Summons — Service of Foreign summons.

###### Unit-II :

Pleadings — Contents of pleadings — Forms of Pleading — Striking out / Amendment of Pleadings - Plaint— Essentials of Plaint - Return of Plaint- Rejection of Plaint—Production and marking of Documents-Written Statement — Counter claim — Set off – Application of Sec. 89 - Framing of issues.

###### Unit-III :

Appearance and Examination of parties & Adjournments — *Ex-parte* Procedure — Summoning and Attendance of Witnesses — Examination — Admissions — Production, Impounding, Return of Documents —Hearing — Affidavit — Judgment and Decree — Concepts of Judgment, Decree, and Interim Orders and Stay — Injunctions — Appointment of Receivers and Commissions — Costs - Execution — Concept of Execution —General Principles of Execution — Power of Execution — Power of Executing Courts — Procedure for Execution — Modes of Execution -- Arrest and detention — Attachment andSale.

###### Suggested Readings:

1. Mulla, The*Code of Civil Procedure, LexisNexis, Butteworths,Wadhwa.*
2. C.K. Takwani: *Civil Procedure*, Eastern Book Co.,Lucknow.
3. Sarkar’s Civil Court Practice and Procedure, LexisNexis.
4. B.B. Mitra: *Limitation Act,* Eastern Law House, Calcutta, Allahabad. 5.Sanjiva Row: *Limitation Act*, (in 2 Vols), Law Book Co., Alahabad.

6. Sanjiva Row: *Code of Civil Procedure*, (in 4 Vols), Law Book Co. Allahabad.

8. AIR *Commentaries on Limitation Act*, W.W. Chitaley, AIR Ltd., Nagpur.

###### PAPER-II: CRIMINAL PROCEDURE CODE, LAW OF JUVENILE JUSTICE AND PROBATION OF OFFENDERS-I

**Unit-I :**

The Code of Criminal Procedure, 1973 : The rationale of Criminal Procedure — The importance of fair trial — Constitutional Perspectives : Articles 14, 20 & 21

* The organization of Police, Prosecutor and Defence Counsel — Pre-trial Process — Arrest — Distinction between “cognizable” and “non-cognizable” offences — Steps to ensure presence of accused at trial -- Warrant and Summons cases — Arrest with and without Warrant – impact of S. 41A - The absconder status .

###### Unit-II:

Rights of arrested persons under Cr.P.C. and Article 22 (2) of the Constitution of India. - Search and Seizure — Search with and without warrant — Police search during investigation — General Principles of Search — Seizure — Constitutional aspects of validity of Search and Seizure proceedings - Trial Process: Commencement of Proceedings — Dismissal of Complaint — Bail, Bail able and Non-bailable Offences — Cancellation of Bails — Anticipatory Bail — General principles concerning Bail Bond.

###### Unit-III :

Preliminary pleas to bar trial — Jurisdiction — Time Limitations — Pleas of *Autrefois Acquit and Autrefois Convict* — Fair Trial — Concept of fair trial — Presumption of innocence — Venue of trial —Jurisdiction of Criminal Courts —

Rights of accused -- Constitutional Interpretation of Article 21 as a right to speedy trial — Charge — Form and content of Charge — Trial before a Court of Session : Procedural steps and substantive rights.

###### Suggested Readings:

1. Kelkar R.V.: *Criminal Procedure*, Eastern Book Co.,Lucknow.
2. Ratanlal and Dhirajlal: *The Code of Criminal Procedure*, Wadhwa& Co., 3.Padala Rama Reddi: *The Code of Criminal Procedure*, 1973, Asia LawHouse,

Hyderabad.

4.S.N. Misra*: The Code of Criminal Procedure*, Central Law Agency.

5. M.P. Tandon: *Criminal Procedure Code*, Allahabad Law Agency. 6.ShoorvirTyage: *The Code of Criminal Procedure*, Allahabad Law Agency.

###### PAPER-III: LAW OF BANKING AND NEGOTIABLE INSTRUMENTS

**Unit-I:**

History of the Banking Regulation Act — Salient features — Banking Business and its importance in modern times – Different kinds of Banking – impact of Information Technology on Banking.

###### Unit-II:

Relationship between Banker and Customer — Debtor and Creditor Relationship

* Fiduciary Relationship — Trustee and Beneficiary — Principal and Agent — Bail and Bailee —Guarantor.

###### Unit-III:

Cheques — Crossed Cheques — Account Payee — Banker's Drafts — Dividend Warrants, etc. — Negotiable instruments and deemed negotiable instruments — Salient features of The Negotiable Instruments Act.

**Unit-IV:** The Paying Banker — Statutory protection to Bankers — Collecting Banker – Statutory protection – Rights and obligations of paying and collecting bankers..

**Unit-V:** Banker's lien and set off -- Advances - Pledge - Land - Stocks - Shares - Life Policies - Document of title to Goods - Bank Guarantees - Letters of Credit – Recovery of Bank loans and position under the SARFAESI Act, 2002 – Jurisdiction and powers of Debt Recovery Tribunal.

###### Suggested Readings:

1.Tannan: *Banking Law & Practice in India*, Orient Law House, New Delhi. 2.Avtar Singh: *Negotiable Instruments*, Eastern Book Company, Lucknow.

1. P.N.Varshney: *Banking Law & Practice*, Sultan Chand & Sons, NewDelhi.
2. Taxman: *Law of Banking, India LawHouse*

5.B.R. Sharma and Dr.R.P. Nainta: *Principles of Banking Law and Negotiable Instruments Act,* Allahabad Law Agency.

6.Mukherjee's*Banking Law and Practice*, Premier Publications Company. 7.Bashyam and Adiga: *Negotiable Instruments Act*, Bharat Law House.

1. S.R. Myneni, Law of Banking, Asia LawHouse.

**PAPER-IV: LAW OF TAXATION**

###### Unit-I :

Constitutional basis of power of taxation — Article 265 of Constitution of India - Basic concept of Income Tax — Outlines of Income Tax Law - Definition of Income and Agricultural Income under Income Tax Act — Residential Status - Previous Year — Assessment Year — Computation of Income.

###### Unit-II:

Heads of Income and Computation — Income from Salary, Income from House Property.Profits and Gains of Business or Profession, Capital Gains and Income from other sources.

###### Unit-III:

Law and Procedure — P.A.N. — Filing of Returns — Payment of Advance Tax -- Deduction of Tax at Source (TDS) -- Double Tax Relief — Law and Procedure for Assessment, Penalties, Prosecution, Appeals and Grievances -- Authorities.

###### Unit-IV :

**GST ACT, 2017 –** Goods and Services Tax Act, 2017: Introduction –Background

* - Basic Concepts – salient features of the Act – Kinds of GST - CGST, SGST & IGST – Administration officers under this Act – Levy and collection of tax – scope of supply – Tax liability on composite and mixed supplies – Input tax credit – Eligibility and conditions for taking input taxcredit.

###### Unit-V:

**GST ACT, 2017:-** Registration – persons liable for registration – persons not liable for registration – procedure for registration – returns – furnishing details of outward and inward supplies – furnishing of returns – payment of tax, interest, penalty and other amounts – tax deducted at source – collection of tax at source – Demand and Recovery – Advance Ruling – Definitions for Advance Ruling – Appeals and revision – Appeals to Appellate Authority – Powers of revisional authority - Constitution of Appellate Tribunal and benches thereof – offences and penalties.

###### Suggested Readings:

1. VinodK.Singhania: *Student Guide to Income Tax*, Taxman, Allied Service Pvt.Limited.
2. VinodK.Singhania: *Direct Taxes Law & Practice*, Taxman Allied Service Pvt.Limited.
3. Myneni S.R.: *Law of Taxation*, Allahabad LawSeries.
4. KailashRai: *Taxation Laws*, Allahabad LawAgency.
5. GurishAhuja: *Systematic Approach to Income Tax*, Bharat Law House PvtLtd

6.V.S. Datey : GST ReadyRecknor, Taxman Publications.

1. GST Acts with Rules & Forms (Bare Act) , TaxmanPublications.
2. GST – A Practical Approach,TaxmanPublications.
3. Sweta Jain, GST Law and Practice – A Section wise commentary on GST, Taxmann Publications.
4. Shann V Patkar, GST Law Guide, TaxmannPublication.

###### PAPER-V: PROFESSIONAL ETHICS AND PROFESSIONAL ACCOUNTING SYSTEM

The written examination of this paper will be for 50 marks and the remaining 50 marks for record and *viva voce*. There shall be classroom instruction on the following topics:

###### Unit-I:

Development of Legal Profession in India — The Advocates Act, 1961 — Right to Practice — a right or privilege? - Constitutional guarantee under Article 19(1) (g) and its scope — Enrolment and Practice — Regulation governing enrolment and practice — Practice of Law — Solicitors firm — Elements of Advocacy.

###### Unit-II :

Seven lamps of advocacy— Advocate’s duties towards public, clients, court, and other advocates and legal aid ; Bar Council Code of Ethics.

###### Unit-III:

Disciplinary proceedings — Professional misconduct — Disqualifications — Functions of Bar Council of India/State Bar Councils in dealing with the disciplinary proceedings —Disciplinary Committees -- Powers and functions - Disqualification and removal from rolls.

###### Unit-IV:

Accountancy for Lawyers — Nature and functions of accounting — Important branches of accounting — Accounting and Law – Bar Bench Relations.

**Record (30 marks)**: Each student shall write 50 selected opinions of the Disciplinary Committees of Bar Councils and 10 major judgments of the Supreme Court of India in the Record. The Record shall be evaluated for 30marks by the teacher concerned. The Records of the students duly certified by the University Representative appointed by the Controller of Examinations in consultation with the Chairman, BOS in Law shall be submitted to the University before the commencement of the theory examinations.

**Viva- voce (20marks):** There shall be viva-voce examination on the above components**.** The Viva-voce Board consisting of (i) Principal of the College/the teacher concerned (ii) University Representative appointed by the Controller of Examinations in consultation with the Chairman, BOS in Law, and (iii) anadvocate with 10 years experience at the Bar shall evaluate the student in the Viva. The proceedings of the viva-voce shall be recorded.

###### Note: All the three components of the paper (written examination, submission of record and attendance in viva) shall be compulsory.

**Suggested Readings :**

* 1. Sirohi: Professional Ethics, Central Law Publications,Allahabad.
  2. G.B.Reddy, Practical Advocacy of Law, Gogia Law Agency,Hyderabad
  3. Myneni S.R.: Professional Ethics, Accountancy for Lawyers and Bench-Bar Relation, Asia Law House, Hyderabad.
  4. Gupta S.P.: Professional Ethics, Accountancy for Lawyers and Bench- Bar Relation, Asia Law House,Hyderabad.
  5. KailashRai: Professional Ethics, Accountancy for Lawyers and Bench- Bar Relation, Allahabad LawAgency.

Selected Judgments on Professional Ethics (in 2 volumes), Bar Council of India Trust, New Delhi.

**SEMESTER-X**

**PAPER-I:CIVIL PROCEDURE CODE AND LAW OF LIMITATION-II**

**Unit-I:**

Suits in Particular Cases — Suits by or against Government — Suits relating to public matters;— Suits by or against minors, persons with unsound mind, - Suits by indigent persons -- Interpleaded suits — Incidental and supplementary proceedings - Appeals, Reference, Review and Revision — Appeals from Original Decrees — Appeals from Appellate Decrees — Appeals from Orders — General Provisions Relating toAppeals.

###### Unit-II:

Law of Limitation — Concept of Limitation — Object of limitation - General Principles of Limitation — Extension — Condonation of delay — Sufficient Cause

* Computation of limitation -- Acknowledgment and Part -payment- Legal Disability — Provisions of the Limitation Act, 1963 (ExcludingSchedule).

###### Suggested Readings:

1. Mulla, The*Code of Civil Procedure, LexisNexis, Butteworths,Wadhwa.*
2. C.K. Takwani: *Civil Procedure*, Eastern Book Co.,Lucknow.
3. Sarkar’s Civil Court Practice and Procedure, LexisNexis.
4. B.B. Mitra: *Limitation Act,* Eastern Law House, Calcutta, Allahabad. 5.Sanjiva Row: *Limitation Act*, (in 2 Vols), Law Book Co., Alahabad.

6. Sanjiva Row: *Code of Civil Procedure*, (in 4 Vols), Law Book Co. Allahabad.

8. AIR *Commentaries on Limitation Act*, W.W. Chitaley, AIR Ltd., Nagpur.

###### PAPER-II:CRIMINAL PROCEDURE CODE, LAW OF JUVENILE JUSTICE AND PROBATION OF OFFENDERS-II

###### Unit-I:

Compounding of offences – Plea Bargaining - Judgment: Form and content -- Summary trial — Post-conviction orders in lieu of punishment — Modes of providing judgment copy — appeals, review and revisions – Role of Victim in Criminal process – compensation to crime victim.

###### Unit-II:

Probation and Parole: Authority granting Parole — Supervision — Conditional release -- suspension of sentence — Procedure under Probation of Offenders Act, 1958 -- Salient features of the Act. Juvenile Justice System -- Juvenile Justice (Care and Protection of Children) Act -- Procedure under Juvenile Justice…Act — TreatmentandRehabilitationofJuveniles——ProtectionofJuvenileOffenders

* Legislative and Judicial Role.

###### Suggested Readings:

1.Kelkar R.V.: *Criminal Procedure*, Eastern Book Co.,Lucknow.

2.Ratanlal and Dhirajlal: *The Code of Criminal Procedure*, Wadhwa& Co., 3.Padala Rama Reddi: *The Code of Criminal Procedure*, 1973, Asia LawHouse,

Hyderabad.

4.S.N. Misra*: The Code of Criminal Procedure*, Central Law Agency.

5.M.P. Tandon: *Criminal Procedure Code*, Allahabad Law Agency. 6.ShoorvirTyage: *The Code of Criminal Procedure*, Allahabad Law Agency.

**PAPER-III: OPTIONAL PAPER(ANY ONE):**

* 1. **LAW RELATING TO WOMEN**

**Unit-I :**

Historical background and status of women in ancient India — Constitutional Provisions and gender justice — Provisions relating to women in fundamental Rights, Directive Principles of State Policy and Fundamental Duties etc. under the Indian Constitution.

###### Unit-II:

Laws relating to marriage, divorce, succession and maintenance under the relevant personal laws with special emphasis on women — Special Marriage Act — Maintenance of women under Cr. P.C, 1973 and other laws – NRI Marriages – Live- in- relationships – Uniform Civil Code and gender justice

###### Unit-III :

Special provisions relating to women under the Indian Evidence Act, 1872 — Offences against women under Indian Penal Code - outraging the modesty of women - sexual harassment – rape – bigamy - mock and fraudulent marriages – adultery - causing miscarriage - insulting women – Impact of the Criminal Law amendment , 2013.

###### Unit-IV:

Socio-Legal position of women and the law — Dowry Prohibition Act, 1961, Medical Termination of Pregnancy Act — Law relating to misuse of Pre Natal Diagnostic Techniques and Sex selection — Law relating to Immoral Trafficking - Law relating to Domestic Violence – Law relating to Sexual Harassment at workplace.

**Unit-V** :

Position of women under The Maternity Benefit Act, Factories Act and other Labour & Industrial Laws — Position of Women under Internationalinstruments

* Salient features of Convention for Elimination of all forms of Discrimination AgainstWomen(CEDAW);InternationalCovenantonCivilandPoliticalRights
* International Covenant on Social, Cultural and EconomicRights.

###### Suggested Readings:

1. S.P. Sathe: *Towards GenderJustice*.
2. Vijay Sharma: *Protection to woman in Matrimonialhome*
3. SarojiniSaxena: *Femijuris*(Law relating to Women inIndia)
4. ArchanaParsher: *Women and SocialReform*
5. ParasDiwan: *Dowry and protection to marriedwomen*
6. Mary Wollstonecraft: *A Vindication of the rights ofwomen*.
7. G.B.Reddy: *Women and Law*, Gogia Law Agency,Hyderabad.

###### HUMAN RIGHTS LAW

**Unit-I**

Meaning and definition of Human Rights - Evolution of Human Rights - Human Rights and Domestic Jurisdiction – classification of Human Rights – Third World Perspectives of Human Rights.

###### Unit-II

Adoption of Human Rights by the UN Charter - U.N. Commission on Human Rights – Universal Declaration of Human Rights - International Covenants on Human Rights (Civil and Political; Economic, Social and Cultural).

###### Unit-III:

Regional Conventions on Human Rights - European Convention on Human Rights

American Convention on Human Rights - African Charter on Human Rights(Banjul)

**Unit-IV:**

International Conventions on Human Rights - Genocide Convention, Convention against Torture, CEDAW, Child Rights Convention, Convention on Statelessness, Convention against Slavery, Convention on Refugees - International Conference on Human Rights(1968) - World Conference on HumanRights(1993).

###### Unit-V:

Human Rights Protection in India - Human Rights Commissions - Protection of Human Rights Act - National Human Rights Commission (NHRC) - State Human Rights Commissions - Human Right Courts in Districts.

###### Suggested Readings:

1. P.R. Gandhi (ed): *Blackstone’s International Human Rights Documents*, Universal Law Publishing Co.Delhi.
2. Richard B. Lillich and Frank C. Newman: *International Human Rights – Problems of Law and Policy*, Little Brown and Company, Boston andToronto.
3. Frederick Quinn: *Human Rights and You*, OSCE/ ODIHR, Warsaw,Poland
4. T.S. Batra: *Human Rights – A Critique*, Metropolitan Book Company Pvt. Ltd., New Delhi.
5. Dr.U. Chandra: *Human Rights*, Allahabad Law Agency Publications,Allahabad.

**(C) LAW OF INSURANCE**

###### Unit – I

Growth of Insurance Business in India - Institution of Insurance and Economic Development - Definition of Insurance - Differences between Contract of Indemnity, Contingent, Wager and Insurance - Principle of utmost good faith

###### Unit – II

Kinds of Insurance - Insurable interest – Premium – Risk - Certificate ofInsurance

* Doctrine of Subrogation and Contribution - Rights and Liabilities of Insurer and Insured person - Life Insurance Contract - Personal Accident Insurance - Establishment and functioning of LIC

###### Unit – III

Nature and scope of Marine Insurance - Classification of marine insurance - Kinds of marine policies – Voyage – Loss - the perils of the sea - Implied warranties in marine insurance contract - Assignment of Marine Policy

###### Unit – IV

Nature of Fire Insurance Contract - Meaning of the word ‘fire’ - Scope of Fire Policy, Cover note - Right to contribution and right to average - Principle of Reinstatement - Double insurance and reinsurance - Doctrine of Approximation - Burglary Insurance

###### Unit-V

Social control on Insurance Business - Purpose of compulsory insurance - Rights of Third Parties - Public Liability Insurance - Adjudicating Authorities of Insurance Claims - Powers and Functions of the Insurance Regulatory and Development Authority.

###### Suggested Readings:

1. K.S.N. Murthy and KVS Sharma: *Modern Law of Insurance in India*, N.M. Tripathi Pvt. Ltd.Bombay.
2. Ravi Puliani and Mahesh Puliani :*Manual ofInsurance Law*, Bharat Law House Ltd,New Delhi.
3. Brij Nandan Singh: *Insurance Law,* University Book Agency,Allahabad
4. Michael Parkington: *Insurance Law*, Sweet and Maxwell,London.
5. M.N. Srinivasan : *Law ofInsurance*
6. Bhattacharya: *Law ofInsurance*
7. Dr. M.N. Mishra : *Law ofInsurance*
8. Harding and Eveanly : *General Principles ofInsurance*
9. Banerji : *Law of Insurance*, Asia LawHouse

10 Avatar Singh*: Law of Insurance*, Eastern Book Company, Lucknow

1. B.C.Mithra*: The Law relating to Marine Insurance*, The University Book Agency,Allahabad
2. Gyanendra Kumar: *Hand book on Insurance Law*, Delhi LawHouse
3. J.V.N. Jaiswal*: Law of Insurance,* Eastern Book Company,Lucknow

**(D) FORENSIC SCIENCE :**

**Unit I: Introduction** Definition, nature and purpose of Forensic Science – Functions of the Forensic Science Laboratories.

**Unit II: Divisions of Forensic Science** Forensic Chemistry and Toxicology – Analytical Techniques: Finger Print, Forensic Ballistics – DNA Test – Document Examination – Voice Pattern Analysis.

**Unit III: Introduction of Forensic Medicine** Definition of Forensic Medicine – Medico –legal evidence – Identification of living and dead.

**Unit IV: Wounds** Definition – Medico – Legal importance – Suicidal, accidental and homicidal wounds.

**Unit V: Forensic Examination and Expert Opinion** Aspects in Forensic Science – Forensic Biology and Serology – Forensic Ballistics – Forensic aspect of arson and Explosion – Forensic Photography and Documents – Voice Examination – Medico Legal Autopsy demonstration and Interpretation.

**Reference Books**

1. Nabar, B.S. (2007). Forensic Science in Crime Investigation, 3rd Edition, Hyderabad: Asia Law House.

2. Sharma B.R. (2007). Forensic Science in Criminal Investigation and Trials Universal Law Pub. Co. Pvt. Ltd.

3. Saferstein Richard, (1982). Forensic Science Handbook, Prentice, Hall Inc., (also refer Criminalistics – by the same author)

4. Nickolas L.C, (1956). The Scientific Investigation of Crime.Butterworth and Co. Publishers, Ltd.

5. Bridges, B.B., August Velma &Moner, M. (2000), Criminal Investigation, Practical Fingerprinting Thumb impression, Handwriting expert testimony, Opinion Evidence, The University Book Agency, Allahabad.

**PAPER-IV: DRAFTING, PLEADINGS AND CONVEYANCING**

Class-room instruction and simulation exercises on the following items shall be extended.

###### Unit-I:

**Drafting:** Drafting and documentation in civil, criminal and constitutional cases - General Principles of Drafting and relevant Substantive Rules – Distinction between pleadings and conveyancing

###### Unit-II:

**Pleadings: Essentials and drafting of pleadings : (i)** Civil—Plaint, Written Statement, Memo - Interlocutory Application, Original Petition, Affidavit, Execution Petition, Memorandum of Appeal and Revision.(ii) Petition under Article 226 and 32 of the Constitution of India - Drafting of Writ Petition and PIL Petition.(iii) Criminal— Complaint, Criminal Miscellaneous Petition, Bail Application, Memorandum of Appeal andRevision.

###### Unit-III:

**Conveyancing: Essentials and drafting of** Sale Deed, Mortgage Deed, Lease Deed, Gift Deed, Promissory Note, Power of Attorney, Will and Trust Deed.

**Practical Exercises**: Pleadings carrying a total of 45 marks (3 marks for each) and 15 (fifteen) exercises in Conveyancing carrying another 45 marks (3 marks for each exercise) and remaining 10 marks for viva-voce. These 30 exercises shall be recorded. Each student shall be served with different problems for the purpose of exercise. These exercises shall be assessed and marks may be allotted. These exercises shall be evaluated by a common committee consisting of (i) Principal of the College/the concerned teacher (ii) University Representative appointed by the Controller of Examinations in consultation with the Chairman, Board of Studies in Law, O.U.; and (iii) an Advocate with 10 years experience at the Bar. The same committee will also conduct viva-voce on the above concepts. The proceedings of the viva-voce shall berecorded.

###### Note:

1. **Attendance of the students for viva-voce shall becompulsory.**
2. **The above records certified by the University Representative appointed by the Controller of Examinations in consultation with the Chairman, BOS in Law shall be submitted to the University for FurtherVerification**

**Suggested Readings:**

1. R.N. Chaturvedi :*Pleadings and Conveyancing*, Central LawPublications.
2. De Souza :*Conveyancing*, Eastern LawHouse.
3. Tiwari :*Drafting, Pleading and Conveyancing*, Central LawAgency.
4. Mogha: *Indian Conveyancer*, Eastern LawHouse.
5. Mogha: *Law of Pleadings in India,* Eastern LawHouse.
6. Shiv Gopal: *Conveyancing, Precedents and Forms*, Eastern BookCompany
7. Narayana P.S.: *Civil Pleadings and Practice*, Asia LawHouse.
8. Narayana P.S*.: Criminal Pleadings and Practice*, Asia LawHouse.
9. NoshirvanH.Jhabvala: *Drafting, Pleadings, Conveyancing&Professional Ethics*. Jamhadar&Companes.
10. R.D.Srivastava: The Law of Pleadings, *drafting and Conveyancing*, Central LawAgency.

###### PAPER-V: MOOT COURTS, OBSERVATION OF TRIAL, PRE-TRIAL PREPARATIONS AND INTERNSHIP

This paper has three components of 30 marks each and viva-voce for 10 marks.

1. **Moot Court (30 marks):** Every student is required to participate in at least three moot courts in the VI Semester with 10 marks for each. The moot court work will be on an assigned problem and it will be evaluated for 5 marks for written submissions and 5 marks for oral advocacy. Marks will be given on the basis of written submission and oral advocacy. Written submissions shall include brief summary of facts, issues involved, provisions of laws and arguments, citation, prayer, etc. Marks for oral advocacy may be awarded for communication skills, presentations, language, provisions of law; authorities quoted, court manners, etc. Written Memorials submitted by the students shall be kept by the College for FurtherVerification.

The performance of student in the moot court shall be evaluated by a committee consisting of (i) Principal of the College (ii) an Advocate with 10 years experience at the Bar; and (iii) the teacher concerned.

1. **Observance of Trial in two cases, one Civil and one Criminal (30 marks):** Students are required to attend courts to observe at least one civil and one criminal case. They shall maintain a record and enter the various steps observed during their attendance on different days in the court assignment. The

Court Observation Record submitted by the students should be evaluated by a committee consisting of (i) Principal of the College/the concerned teacher (ii) University Representative appointed by the Controller of Examinations in consultation with the Chairman, Board of Studies in Law, O.U.; and (iii) an Advocate with 10 years experience at the Bar and average be taken. Court attendance shall be compulsory and attendance has to be recorded in a register

kept therefore. This may be carried under the supervision of a teacher of the college. This scheme will carry 30 marks**Interviewing Techniques and Pre-Trial Preparations and Internship Diary : (30 marks):** Each student should observe two 'interview sessions' of clients either in the Lawyer’s Office or in the Legal Aid Office and record the proceedings in a diary, which will carry 15 marks. Each student has to further observe the preparation of documents and court papers by the Advocate and the procedure for the filing of the suit / petition. ***The Intership shall be for a period of minimum of 15 days and it shall be mandatory.*** This shall be recorded in the diary which will carry 15 marks. The diary shall clearly indicate the dates on which the above observations are made and they shall be authenticated by the advocate concerned. Evaluation of the above diary shall be made by the committee consisting of (i) Principal of the College/the concerned teacher (ii) University Representative appointed by the Controller of Examinations in consultation with the Chairman, Board of Studies in Law, O.U.; and (iii) an Advocate with 10 years experience at the Bar and average betaken.

1. **Viva-voce (10 marks):** There shall be viva-voce examination on all the above three components**.** The Vivavoce Board consisting of (i) Principal of the College/the concerned teacher (ii) University Representative appointed by the Controller of Examinations in consultation with the Chairman, BOS in Law; and (iii)an advocate with 10 years experience at the Bar shall evaluate the student in the Viva. The proceedings of the viva-voce shall berecorded.

###### Note:

1. Attendance of the students in all the four components of the paper shall be compulsory.
2. The above records, diary certified by the University Representative appointed by the Controller of Examinations in consultation with the Chairman, BOS in Law shall be submitted to the University for FurtherVerification.

###### Suggested Readings:

1. Dr. KailashRai: *Moot Court Pre-Trial Preparation and Participation in Trial Proceedings*, Central LawPublication.
2. AmitaDanda: *Moot Court for Interactive Legal Education*, AsiaLawHouse, Hyderabad.
3. Blackstone's*: Books of Moots*, Oxford UniversityPress.
4. Mishra: *Moot Court Pre-Trial Preparation and Participation in Trial Proceedings*, Central Law, Allahabad
5. G.B.Reddy, Practical Advocacy of Law, Gogia Law Agency,Hyderabad